

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m.

Present: Mayor David M. Davis, Councilman Robert Culver, Councilman Chris Barber, Councilman Brent “Oop” Johnson and Councilman Jason Peterson.

Also present were staff members: City Clerk Bernadette Gomes, City Attorney Ted Larsen, City Administrator Mike Williams, Information Services Director Carlos Hernandez, Building Official Dave Richey, Finance Director Ross Hyatt, Assistant Finance Director Stephanie Wells, Library Director Linda Mecham, City Engineer Rick Wuori, Wastewater Maintenance Supervisor Brad Henry, Human Resources Director Ida Clark, Fire Chief Jeremy Presnell and Deputy Fire Chief Mike Harrison.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Deacon John Baumbach of St. Jerome’s Catholic Church.

PUBLIC HEARING – CONSIDER PARTIAL PLAT VACATION REQUEST:

This being the time and place published to consider a request from Virgil Lee Brockman , Steve Brockman and Gene D. Lawley, as Co-Trustees of the Virgil Lee Brockman and Ama Lee Brockman Family Trust for a Partial Plat Vacate on the property located at Lot 1 Block 3 Brockman’s Industrial Subdivision 31-8-17, more commonly known as 200 East Frontage Road North, Jerome, Idaho, the Agency the Chair called the public hearing open at 5:33 p.m.

Testimony by staff:

Ms. Clark stated staff was contacted by John Peterson, representative for the Brockman Family Trust, for a partial plat vacate. Idaho Code was used to follow procedures for approval which included a public hearing. She stated the trust is requesting to vacate Lot 1 Block 3 and a map was shown to council to demonstrate the location of the request. Once vacated, there will be three parcels with Farmore Road frontage and, with approval, they will request lot line adjustments.

Ms. Clark further stated JUB provided complete surveys and mentioned that the reconfiguration will make the three remaining parcels more valuable and useful, and will provide better road access for parcels A and B. Upon inquiry by Councilman Barber, Ms. Clark stated tonight’s request is for a partial plate vacate; lot line adjustments will be requested at a later date. Upon inquiry by Mayor Davis, Mr. Larsen stated the lot line adjustment request will not require an additional public hearing as it will be completed administratively. He further stated that Idaho Code requires city council to approve the vacation. Upon inquiry by Councilman Johnson, the property is located within city limits. Councilman Peterson stated he does not see any reason to object the request.

Testimony in favor:

John Peterson with Peterson Law Office appeared before council to briefly review the request. He explained how the subdivision has 24 uniform lots plus one unusually-shaped lot. His client is requesting to vacate the lot and then combine the parcels and then will request lot line adjustments. He spoke of the procedure for vacating lots and stated he has worked with staff to determine the best options for going forward. He stated an ordinance will be requested for the plat vacation and explained which lots were owned by the family trust. Upon inquiry by Mayor Davis, Mr. Peterson stated the property to the south is not owned by the trust. Councilman Barber confirmed which lots will be combined after the partial plat vacation.

There was also written testimony in favor of the request received by the Northside Canal Company and read aloud by the clerk. There was no other testimony in favor, neutral nor in opposition to the project.

There being no further testimony to be heard, the Chair declared the public hearing closed at 5:45 p.m.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the December 18, 2018 regular meeting

Councilman Culver made a motion to approve the consent calendar as presented. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber, Councilman Peterson and Councilman Johnson. **NAYS:** None.

RESOLUTION NO. 01-19 – URBAN TRANSPORTATION PLAN GRANT APPLICATION:

The clerk read resolution No. 01-19 as follows:

RESOLUTION NO. 01-19

**EXTRACT FROM THE MINUTES OF A REGULAR MEETING
OF THE COUNCIL OF THE CITY OF JEROME, IDAHO
HELD ON JANUARY 2, 2019**

The following resolution was introduced by Mayor Davis, read in full, considered and passed:

Resolution No.01-19 of the City of Jerome, Idaho, supporting the project identification submittal for the construction of the Urban Transportation Plan to the Local Highway Technical Assistance Council (LHTAC). Total project cost estimate is \$90,000.00, which will require \$6,606.00 of matching funds available from the City of Jerome.

Be it resolved that the Mayor is hereby authorized and directed to sign the project application packet and submit to LHTAC for prioritization.

Passed by the city council and approved by the city council this 2nd day of January, 2019.

By:

/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Gomes
Bernadette Gomes, City Clerk

I, Bernadette Gomes, do hereby certify that the foregoing is a full, true and correct copy of the Resolution No.01-19 passed at a regular meeting of the city council held on the 2nd day of January, 2019 and that the same impressed the official seal of the City of Jerome this 2nd day of January, 2019.

/s/ Bernadette Gomes
Bernadette Gomes, City Clerk

Mr. Wuori stated the resolution is required by the Idaho Transportation Department (ITD) to accept the Urban Transportation Plan grant in the amount of \$90,000 minus the city's 7.4% local share. The city's transportation plan was completed at least ten years ago and is needing to be updated in order to qualify for other ITD grants. This particular grant will cover most of the updates, and the new plan will be valid for many years to come. He further stated the city's 7.34% is a small amount to consider, and staff recommends approval of the resolution.

Upon inquiry by Councilman Barber, Mr. Wuori stated the transportation plan should be updated at least every ten years. Mayor Davis inquired about the contents of the plan, and Mr. Wuori stated it will show what class the city's roads are (i.e. arteries versus collectors) along with traffic volume needs. He stated the plan also has recommendations for use of each section of road (i.e. number of lanes, sidewalks, curbs, etc.) and that it is a good planning tool for the city. Upon inquiry by Councilman Johnson, Mr. Wuori stated the plan would be completed by the end of 2019. He further stated that the city's Connectivity Plan is a relevant tool that will be shared with those putting the plan together. Additionally, the current plan should not have a negative impact on the Date Street project application since that project has been in the planning stages for many years. Mr. Wuori added he will do whatever possible to assist with the application process and move the plan forward prior to his retirement. He stated an engineer with ITD experience will be beneficial to the city and that Civil Science offered to put the grant application together at no cost. Staff hopes to hear of the result of the application in the spring.

Councilman Culver made a motion to approve Resolution No. 01-19 supporting the LHTAC Urban Transportation Plan grant application to update the City of Jerome Transportation Plan. Total project cost estimate is \$90,000, which will require \$6,606 at 7.34% of matching funds available from the City. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber, Councilman Peterson and Councilman Johnson. **NAYS:** None.

PARTIAL PLAT VACATION REQUEST:

Councilman Culver made a motion to approve the partial plat vacate request from Virgil Lee Brockman, Steve Bockman and Gene D. Lawley, as Co-Trustees of the Virgil Lee Brockman and Ama Lee Bockman Family Trust, on the property located at Lot 1 Block 3 Brockman's Industrial Subdivision 31-8-17, more commonly known as 200 East Frontage Road

North, Jerome, Idaho. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber, Councilman Peterson and Councilman Johnson. **NAYS:** None.

EXECUTIVE SESSION:

Councilman Culver made a motion to adjourn to executive session pursuant to Idaho Code 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber, Councilman Peterson and Councilman Johnson. **NAYS:** None.

STAFF REPORTS:

Mr. Williams wished everyone a Happy New Year!

ADJOURNMENT:

There being nothing further to discuss, this January 2, 2019 regular meeting of the Jerome City Council adjourned at 5:58 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Gomes, City Clerk