

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m.

Present: Mayor David M. Davis, Councilman Chris Barber, Councilman Brent “Oop” Johnson and Councilman Jason Peterson. Councilman Culver is excused.

Also present were staff members: City Clerk Bernadette Gomes, City Attorney Ted Larsen, City Administrator Mike Williams, Information Services Director Carlos Hernandez, Finance Director Ross Hyatt, Assistant Finance Director Stephanie Wells, Library Director Linda Mecham, City Engineer Rick Wuori, Streets and Parks Supervisor Mike Hensley, Wastewater Maintenance Supervisor Brad Henry, Human Resources Director Ida Clark, Fire Chief Jeremy Presnell and Deputy Fire Chief Mike Harrison.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Pastor Mickie Kelly with Northside Fellowship Church.

AMENDMENT TO THE AGENDA:

Councilman Barber made a motion to add an item to the agenda, which was received after the deadline to post, to add “Approve Industrial Wastewater Discharge Permit for Magic Valley Quality Milk, LLC.” Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Johnson, and Councilman Barber. **NAYS:** None.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the January 15, 2019 regular and executive meetings

Councilman Barber made a motion to approve the consent calendar as presented. Second to the motion was made by Councilman Peterson. After consideration the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Johnson, and Councilman Barber. **NAYS:** None.

JEROME 20/20 QUARTERLY UPDATE:

Jerome 20/20 Executive Director Larry Hall appeared before council to provide an update on current projects and activities. Project Horizon is the Commercial Creamery expansion and is in full force; Project Chilly is a potential cold and dry storage expansion project; Project West is a new plastics manufacturer that will soon be housed in the old Marshall’s warehouse on W. Main Street; Project X is a new distribution warehouse and chemical manufacturing project; Project Vegas and Project Perfect are potential housing and commercial subdivision projects. Mr. Hall also provided council with photos of the existing and new projects scheduled.

Mr. Hall stated the county Comprehensive Plan was approved in December and provided updates on county projects. They include Wilson Lake restroom improvements; rebuilding the grade at Scotts Pond; adding horse stalls and RV parking at the Jerome County fairgrounds; access to Yingst and Auger Falls roads; access and parking at Snake River Canyons Park; and developing a viewing platform over the Snake River at Shoshone Falls. Photos of the improvements were provided. Mr. Hall also showed council a map of the fairgrounds where stalls and RV parking will be added and make the fairgrounds more accessible year-round. Upon inquiry by Councilman Barber, the improvements will not be ready in time for the 2019 fair. Upon inquiry by Mayor Davis, Mr. Hall stated the funding for Yingst Grade and Auger Falls Road will come from the Idaho Department of Parks and Recreation with a match from the county. Mayor Davis and Mr. Hall both commented on the benefits of not allowing vehicles on the roads there.

SOUTHERN IDAHO TOURISM ANNUAL UPDATE AND REQUEST FOR FUNDING:

Southern Idaho Tourism Executive Director Melissa Barry presented an annual update of the tourism industry in the region. She stated the numbers provided may not be accurate due to state tax commission program changes. There was little increase in tourism in the region and statistics are being reviewed; vacation rentals may have had a negative impact on the statistics. In Fiscal Year 2018, lodging increased by approximately 7%, and with lodging increases come “overnight stay” spending (shopping, fuel, meals, etc.).

Ms. Barry stated regional statistics are incorrect but she was unsure of when those would be corrected. She further stated that Jerome County is the third largest collector of monies in the region, most likely due to interstate travel. Funds have been invested in advertising to promote local businesses and events in Jerome including the Mountain View barn, the Jerome Farmer’s Market, Joe Mama’s Car Show, the Freedom Fest, etc. She stated the group has assisted the Jerome 20/20 group with grants; Scotts Pond and Yingst grade are priorities for recreational activities. Additional activities include wayfinding signage for the Minidoka National Historic site and Craters of the Moon; Craters brings many visitors to the area. A community clean-up group was established to pick up trash and clean up graffiti along Yingst grade and Mermaid Cove. Ms. Barry stated the tourism group will assist with the Snake River Canyon Park as it develops. Upcoming activities include increasing assets in Jerome to enhance overnight stays. The group has a grant budget of \$377,000 with a cash match requirement of \$47,000; the city’s contribution assists with the cash match, and Ms. Barry requested that the Southern Idaho Tourism group be included in the city’s budget for the next fiscal year.

Mayor Davis stated his focus is to improve Yingst grade and Scotts Pond to benefit the community. Councilman Barber commented on a local group, the Friends of Devil’s Corral, whose focus is preserving that area, and Ms. Barry stated there has been little activity with them at this time. Mr. Williams suggested that the new splash pad and activities at North Park be including in the group’s advertising.

PROCLAMATION – NATIONAL ENGINEERS WEEK:

The clerk read the following proclamation in full:

PROCLAMATION NATIONAL ENGINEERS WEEK

FEBRUARY 17-23, 2019

WHEREAS, Engineers use their scientific and technical knowledge and skills in creative and innovative ways to fulfill society's needs; and

WHEREAS, Engineers face the major technological challenges of our time – from rebuilding towns devastated by natural disaster, cleaning up the environment, and assuring safe, clean and efficient sources of energy, to designing information systems that will speed our country into the future; and,

WHEREAS, Engineers are encouraging our young math and science students to realize the practical power of their knowledge; and,

WHEREAS, citizens and government officials look to engineers, now more than ever, for their knowledge and skills to meet the challenges of the twenty-first century,

NOW, THEREFORE, I, David M. Davis, Mayor of the City of Jerome, Idaho do hereby proclaim February 17-23, 2019, as

ENGINEERS WEEK

In the City of Jerome, State of Idaho
Adopted this 5th day of February, 2019.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Gomes
Bernadette Gomes, City Clerk

The council signified unanimous support with all "ayes."

RESOLUTION NO. 04-19 – S. DATE STREET VACATION:

The clerk read resolution No. 04-19 as follows:

RESOLUTION NO. 04-19

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, VACATING THE UNDEVELOPED PORTION OF SOUTH DATE STREET BETWEEN WEST AVENUE H AND WEST AVENUE I.

WHEREAS, the City of Jerome received a petition on January 14th, 2019 from Kurt Thompson, a Trustee of the JMH Profit Sharing Plan and Trust for the vacation of the undeveloped portion of South Date Street between West Ave H and West Ave I; and

WHEREAS, they propose to relocate South Date Street to align with the existing South Date Street as developed in the Thompson Subdivision No. 1; and

WHEREAS, it is expedient for the public good and that no damages will result from the vacation; and,

WHEREAS, all adjacent property is owned by the trust requesting the vacation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Jerome, Idaho that the legal description for the Date Street vacation is:

The existing street right-of-way of South Date Street (identified as Peach Street in the original Jerome Townsite Plat) between West Avenue H and West Avenue I (South Avenue on original Jerome Townsite Plat) lying between the easterly boundary of Jerome Townsite Outlets A-289 and A-292 and the westerly boundary of Outlets A-290 and A-291. Said right-of-way is more particularly described as:

Part of the Northwest Quarter of the Southeast Quarter of Section 24, Township 8 South, Range 16 East, Boise Meridian, Jerome County, Idaho

Beginning at the intersection of the north right-of-way of West Avenue H and the centerline of South Date Street said intersection being marked by a stone;

Thence South 00°17'10" West along the centerline of South Date Street a distance of 30.00 feet to the intersection of said centerline with the centerline of West Avenue H;

Thence South 89°42'06" East along the centerline of West Avenue H a distance of 30.00 feet; Thence South 00°17'10" West a distance of 30.00 feet to the northwest corner of Jerome Outlot A-290, the south right-of-way of West Avenue H and the east right-of-way of South Date Street which shall be THE POINT OF BEGINNING.

Thence South 00°17'10" West along the east right-of-way of South Date Street and the west boundary of Jerome Outlets A-290 and A-291 for a distance of 595.22 feet to the southwest corner of said Outlot A-291 and the north right-of-way of West Avenue I; Thence North 89°42'14" West parallel with and 35.00 feet north of the centerline of West Avenue I for a distance of 60.00 feet to the southeast corner of Jerome Outlot A-292 and the west right-of-way of South Date Street;

Thence North 00°17'10" East along the west right-of-way of South Date Street and the east boundary of Jerome Outlets A-292 and A-289 for a distance of 595.22 feet to the northeast corner of said Outlot A-289 and the south right-of-way of West Avenue H;

Thence South 89°42'06" East parallel with and 30.00 south of the centerline of West Avenue H for a distance of 60.00 feet to THE POINT OF BEGINNING.

PASSED BY THE COUNCIL this 5th day of February, 2019.

SIGNED BY THE MAYOR this 5th day of February, 2019.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Gomes

Bernadette Gomes, City Clerk

Mr. Wuori provided a map of the area to council to explain the reasons for the vacation request. Currently the property is undeveloped (no water, sewer, infrastructure), and the request is to vacate S. Date Street for the purpose of moving it approximately 150 feet to the west and align it with the existing S. Date Street in the Thompson subdivision. The width would remain the same as would be the 60 foot right-of-way. Upon inquiry by Councilman Johnson, Mr. Wuori stated the property is an unused open field with no current city plans to expand the road nor install any infrastructure. He provided a map to demonstrate the area in which the new road will ultimately be created. Additionally, he stated the developer will build the road without any known expense to the city. Mayor Davis commented that Date Street heading north has no viable route for the city consider. Upon inquiry by Councilman Peterson, Mr. Wuori stated the developer will submit plans for a new subdivision.

Councilman Barber made a motion to approve Resolution No. 04-19 approving the vacation of S. Date Street right-of-way between W. Avenue H and W. Avenue I for the purpose of the development of Thompson Subdivision #3. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Johnson and Councilman Barber. **NAYS:** None.

BOBCAT 3400 SIDE BY SIDE PURCHASE - WASTEWATER:

Mr. Henry appeared before council to request the purchase a new Bobcat 3400 Side by Side that will replace existing Kabota Side by Side. The budgeted item will be used for plant rounds, maintenance and grounds-keeping. Upon inquiry by Councilman Johnson, Mr. Henry stated it will be purchased through Barry Rental.

Councilman Barber made a motion to approve the purchase of one (1) Bobcat 3400 Side by Side for the total price of \$14,946.00. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Johnson and Councilman Barber. **NAYS:** None.

MVQMP INDUSTRIAL WASTEWATER DISCHARGE PERMIT:

Mr. Williams appeared on behalf of Waste Water Superintendent Gilbert Sanchez to request approval of the discharge permit for Magic Valley Quality Milk Producers (MVQMP). He stated they have been working with MVQMP for approximately eighteen months regarding upgrades to their facility. Their proposal included a new processing plant for skim and condensed milk. Improvements to the H Street Lift Station and the wastewater treatment plant were anticipated to accept increased flow from the upgrades. The discharge permit will allow a maximum of 100,000 gallons of wastewater per day plus an allocation for Biochemical Oxygen Deman (BOD), Total Suspended Solids (TSS) and phosphorus (TS). Mr. Williams provided written documentation from Mr. Sanchez formally acknowledging that the plant has the capacity to handle increased flows and requesting approval of the discharge permit in his absence.

Mr. Williams stated that 100,000 gallons is a small number compared to other local processors, but still significant and staff is comfortable with the discharge permit. He also stated staff has ensured good communication and a good working relationship between city staff and MVQMP staff. He further stated other projects within the collection system will need to be

completed prior to additional expansion including the 100 S bypass line. The newly created urban renewal district will capture the increment funds of the MVQMP and staff anticipates utilizing some of those funds to make improvements to the collection system to accommodate future growth in that area.

Upon inquiry by Councilman Barber, Mr. Henry stated additional employee time to collect samples will be minimal as collection is done onsite and staff is already in the area collecting at nearby processing plants. MVQMP will be the fourth permitted industrial user behind AgroPur, Idaho Milk Producers and Darigold, and will begin operations next week. Mr. Williams also added that the item was added to the agenda as an emergency item due to the fact that the permit is required before MVQMP can begin discharging to the plant next week.

Councilman Barber made a motion to approve an Industrial Wastewater Discharge Permit for Magic Valley Quality Milk, LLC to discharge industrial waste to the wastewater treatment facility. Permit shall be in effect for five years upon approval. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Johnson and Councilman Barber. **NAYS:** None.

CONTRACT AWARD – IDAHO MATERIALS & CONSTRUCTION:

Mr. Wuori stated a bid package was prepared by Civil Science for the Idaho Office of Emergency Management Emergency Relief Funding (IOEM ERF) 215 project, and two bids were received. The project includes 100 W from Main Street to 100 N, 100 N road from 100 W to N. Lincoln, and N. Davis from Main Street to 8th Avenue E, and were bid under one package. Both bids received were under budget, Idaho Materials & Construction submitted the lowest bid, and staff recommends award of the contract to them.

Upon inquiry by Councilman Peterson, Jake Southwick of Civil Science stated that oil prices dropped prior to the bidding process; differences in bid costs were shown to council. Additionally, Mr. Southwick stated that Western Construction was contacted regarding a potential bid but that they were unavailable until later in the year, and the deadline for the final completion of the projects is October 30, 2019. Upon inquiry by Councilman Barber, Mr. Southwick stated the difference in the lowest bid received and the budgeted amount will allow for unanticipated costs; the city's match will be 10% of the total cost. Additionally, funds cannot be moved from one IOEM project to another. Mayor Davis inquired about Frontage Road, and Mr. Southwick stated it is not currently included in the list of approved projects and may be affected by future Idaho Transportation Department (ITD) projects. Mr. Wuori added that Frontage Road is used less than the others listed as approved projects.

Councilman Barber made a motion to approve a contract award to Idaho Materials & Construction for the Idaho Office of Emergency Management Emergency Relief Funds (IOEM ERF) 215 Paving Projects for a total unit price bid of \$948,747.00. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Johnson and Councilman Barber. **NAYS:** None.

ENGINEERING SERVICES AGREEMENT – CIVIL SCIENCE:

Mr. Wuori stated this request is in relation to the N. Date project. Staff had applied for a grant through the Local Highway Technical Assistance Council (LHTAC) and ITD. While the \$1 million grant was not awarded, the city was awarded \$198,000 for minor repairs and overlay paving improvements. The project has not yet been designed, and the agreement will allow for design, construction engineering and inspection services. Mayor Davis inquired about the opportunity to reapply for the grant next year, and Mr. Southwick stated that, as a surplus eliminator, it may not be available next year. Mr. Williams spoke of the sunset provision regarding surplus eliminators, potential extensions and state income tax collection changes which affect the surplus funds. Upon inquiry by Mayor Davis, Mr. Wuori stated the 10th Street sidewalks grant was not a surplus eliminator grant but one issued through the Transition Access Program (TAP). Additionally, he stated staff was notified to move forward with selecting an engineer for the project and begin with the design process in 2019 and construction in 2020.

Councilman Barber made a motion to approve an engineering services agreement with Civil Science, Inc. for the IOEM ERF 181 N. Date Street Improvement Project in an amount not to exceed \$25,590.00. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Johnson and Councilman Barber. **NAYS:** None.

COUNCIL REPORTS:

Councilman Barber commented on the safety of students crossing S. Tiger during school hours. Mr. Hensley stated he has been working with School Resource Officer Garcia to secure a \$10,000 grant for a pedestrian crosswalk, traffic counter and lights to stop traffic (similar to the lights on S. Lincoln). Unfortunately, many students do not use the existing sidewalk and both Mayor Davis and Mr. Williams have been approached regarding the re-placement of the mid-block crosswalk that once directed students to the seminary. Mr. Williams stated the new crosswalk runs east/west at the intersection of 1st Avenue E and S. Tiger and is in alignment with the walkway and new entrance into the high school. Mr. Williams also showed council a map of the immediate area and path of where many students walk without utilizing the existing crosswalks. Officer Garcia is currently working on a program to make changes including speed indicators and a lighted crosswalk. Safe access is available to students with the two sidewalks currently in place.

STAFF REPORTS:

Mr. Williams announced the hiring of new City Engineer Tyson Carpenter. Staff is excited to have him on board.

ADJOURNMENT:

There being nothing further to discuss, this February 5, 2019 regular meeting of the Jerome City Council adjourned at 6:40 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Gomes, City Clerk