

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m. Due to Governor Little's Stay-at-Home order, the meeting was held by teleconference. Council Chambers were closed to the public; the video conference was conducted via Zoom and was made available to all members of the public in a format that allowed all participants to hear the meeting, including all deliberations by members of the Council and other speakers addressing the council, whether in person or via virtual connection, and to comment if so desired, all of which was noted in the agenda, email, and notices at council chambers and on the city's website.

Present: Mayor David M. Davis, Councilman Robert Culver, Councilman Chris Barber, Councilman Brent "Oop" Johnson and Councilman Jason Peterson.

Also present were staff members: City Clerk Bernadette Coderniz, City Administrator Mike Williams, City Attorney Ted Larsen, Public Works Director Brian Ahrens, City Engineer Tyson Carpenter, Building Official Dave Richey, Wastewater Superintendent Gilbert Sanchez, Information Services Director Carlos Hernandez, Information Services Technician Andy Newbry, Finance Director Ross Hyatt, Accounting and Budget Manager Lori McCrae, Library Director Linda Mecham, Planning and Zoning Manager Ida Clark, Human Resources Manager Esmeralda Chavez, Fire Chief Mike Harrison and Police Chief Dan Hall.

Mayor Davis announced who was in attendance for the meeting both at council chambers and through video. He also announced that a full quorum was present and asked that if a staff member wishes to speak Mr. Hernandez will enable them to do so throughout the video conference.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Pastor Dick Sullender of the First Baptist Church.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the May 5, 2020 regular and executive meetings and the October 15, 2019 executive meeting
2. Approve revised minutes of the March 3, 2020 regular meeting
3. Monthly Department Reports
4. Approve claims

Advanced Collection Technology \$100.00, Aflac \$164.90, Amazon Capital Services \$184.76, Ampm Enterprises \$20.00, Argo Company \$768.05, Arlene's Flowers \$100.00, Assoc of Jerome City Firefighters \$156.00, Associated Business Forms, LLC \$344.78, Auto Zone \$7.43, Badger Meter \$294.59, Blue Cross \$97,521.73, Boise Office Equipment \$1,922.17, Bonneville Blue Print Supply \$116.00, Bound Tree Medical \$866.54, BPA Health \$321.55, Century Link \$1,656.64, Centurylink Business Services \$105.84, Chase Paymenttech \$2,555.86, Cintas Corporation \$565.62, City of Jerome \$270,211.73, Civil Science, Inc \$2,279.37, Clearwater Power Equipment \$6.76, Coeur D'Com Communications \$20,129.20, Colonial Life & Accident Insur \$2,386.64, Columbine Control Company \$1,000.00, Con Paulos Inc. \$114.02, Culligan Soft Water Service \$67.65, D & B Supply \$2,802.22, Data Support Co Inc \$455.40, DC Frost

Associates, Inc \$2,366.41, Dell \$442.41, Dig Line Inc \$179.04, Don's Irrigation LLC \$870.18, Envisionware, Inc. \$542.82, Evans, Deborah \$43.24, Everson, Rick or Rose \$45.00, Farmore of Idaho \$3,005.37, Fastenal Company \$1,244.91, Ferguson Enterprises, Inc. \$1,182.27, Flowpoint Environmental \$33,503.49, Floyd Lilly Co \$319.63, Fred Kenyon Repair Inc. \$67.45, Freedom Electric Inc. \$162.50, Freedom Mailing Services, Inc \$2,176.14, Gem State Paper & Supply \$482.16, Gem State Welder's Supply \$383.37, Gratzner, Anthony \$100.00, Greatamerica Financial Services \$271.00, H.D.Fowler \$1,917.26, Hach Company \$201.76, Hanson Janitorial Supply, Inc. \$122.58, Harvey's Office Plus \$125.95, Hub City Building Inc \$29.16, Hydro Specialties Company \$6,371.10, ID Child Support Recepting \$3,183.95, ID Electric Motor Service Inc \$395.00, ID State Tax Commission \$10,624.04, Idaho Materials and Construction \$197,160.05, Idaho Power Co. \$67,245.28, Ingram Book Company \$1,577.78, Integrated Technologies, Inc. \$142.60, Intermountain Fabrication LLC \$125.00, Intermountain Gas Company \$2,934.12, Jerke, Gina \$282.00, Jerome City Water Department \$334.07, Jerome County Sheriff \$352.40, Jerome FF Local Union 4589 \$600.00, Jerome Printshop \$80.00, J-U-B Engineers Inc. \$7,306.00, Keller Associates Inc \$2,335.00, KPM \$7.09, Les Schwab Tire Centers Inc \$1,360.61, Libri System \$486.04, Magic Valley Labs \$10,171.85, Magic Valley Pipe \$120.01, Mason's Trophies & Gifts \$326.65, McHugh Bromley, PLLC \$710.75, Mecham, Linda Library Director \$161.14, Metroquip, Inc. \$876.05, Mikey's Refrigeration Inc. \$313.50, Mony Life Insurance Company of America \$4,175.48, Mr. Steam Carpet Cleaning \$1,720.00, Munimetrix Systems Corp. \$89.98, Napa Auto Parts \$33.42, NCPERS Group Life Ins C356 \$224.00, Nutrien Ag Solutions \$960.00, Ole Bros Tintology LLC \$150.00, Pro West Engineering, LLC \$14,165.94, Pro-Flame, Inc \$203.00, Project Mutual Telephone \$304.54, PSI Environmental Services Inc \$22,676.52, Quadient, Inc \$3,736.00, Rexel Usa Inc \$440.01, Ridley's Food & Drug \$16.58, RSCI \$32,526.00, Signed Sealed & Delivered \$4.97, Silver Creek \$615.42, Siteone Landscape Supply, LLC \$296.93, Skaggs Companies, Inc. \$205.31, So Central District Health \$113.00, Something More \$127.85, Southern Idaho Solid Waste \$7,788.16, Southern Idaho Tourism \$1,000.00, Sweet's Septic & Backhoe, Inc. \$1,050.00, Thatcher Company \$8,817.78, The Fire Store \$85.98, TIAA Commercial Finance, Inc. \$38.82, Times News \$976.80, TLC Rental \$110.00, T-Mobile \$301.00, Traffic Safety Supply Co Inc \$2,863.03, Treasure Valley Coffee, Inc. \$147.25, Triple C Concrete \$162.06, TRT Home Solutions \$2.15, US Bank of Idaho \$3,829.59, US Bank Equipment Finance \$291.79, Upper Case Printing, Ink. \$4.35, Urgent Care of Jerome/Twin Falls \$30.00, US Bank Credit Card \$2,409.60, Verizon Wireless \$3,193.03, Weidner & Associates \$8,474.81, Western Construction, Inc \$75.00, Western Waste Services \$1,256.51, White Cloud Communications \$210.00, Williams Meservy & Larsen LLP \$12,856.42, Win-911 Software \$1,175.00, Winter Equipment Company Inc \$2,273.25, Wolverton Homes \$82.08, Xpress Bill Pay \$580.28.

Councilman Culver made the motion to approve the consent calendar as presented. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

RESOLUTION NO. 05-20:

The clerk read Resolution No. 05-20 in full as follows:

RESOLUTION NO. 05-20

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, APPOINTING A MEMBER TO THE JEROME LIBRARY BOARD; PROVIDING FOR TERMS OF APPOINTMENT AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Title 50, Chapter 3, of the Idaho Code describes the powers and duties of the Mayor, and;

WHEREAS, Title 50, Chapter 5, of the Idaho Code describes the powers, duties and responsibilities of the members of a City Council, and;

WHEREAS, Title 50, Chapter 2, of the Idaho Code describes the general duties and powers provided to political subdivisions – including municipal corporations – operating in the State of Idaho, and;

WHEREAS, Title 50, Chapter 2, Sections 4, 5 and 6 describe the appointment process and the procedures each municipal corporation is required to follow when considering an individual for an opening on officially recognized boards and commissions, and;

WHEREAS, the City of Jerome is organized under the Mayor/Council form of government and the Mayor serves as the City’s Chief Executive Officer, and;

WHEREAS, the Mayor is required to make appointments to City-sponsored boards and commissions as terms end and vacancies are created, and;

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. JEROME LIBRARY BOARD APPOINTMENT:

The following individual is appointed as a member of the Jerome Library Board to serve a term effective with the date below-written, in accordance with delineation thereof:

Chase Rogers

May 2020 through February 2025

SECTION 2. EFFECTIVE DATE:

Resolution 05-20 shall be effective upon its passage as required by law.

PASSED BY THE COUNCIL this 19th day of May, 2020.

SIGNED BY THE MAYOR this 19th day of May, 2020.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Mayor Davis stated that new appointee Chase Rogers is a 15-year old student at Jerome High School. Ms. Mecham had requested that a high school student be appointed to the library board, and Mr. Rogers enjoys reading and the library services. Mayor Davis said that Mr. Rogers will be a great asset to the board and will be able to pass along his experience to other students. Ms. Mecham also stated that it was the board’s desire to have someone represent the teen demographic; when Mr. Rogers attended a board meeting he presented ideas on how to reach the youth in the community, and she stated he will be a great addition to the board.

Councilman Culver made the motion to pass Resolution No. 05-20 a resolution by the Mayor and Council of the City of Jerome, Idaho, appointing Chase Rogers to the Jerome Library Board. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

VEHICLE PURCHASE – STREETS DEPARTMENT:

Mr. Ahrens stated in the last several years the public works department has been working on upgrading its fleet of work trucks. The new truck will replace a 2002 truck with 224,000 miles. Through the government contract with Young Commercial and Government Sales in Burley, Mr. Ahrens stated that staff got a great deal with this purchase and although they attempted to purchase through a local dealership, the price could not be matched.

Councilman Culver made the motion to approve the purchase of one (1) new 2020 Ram 1500 Crew Cab pick-up truck from Young Commercial and Government Sales with the purchase price not to exceed \$23,794.00. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

TROJAN ULTRAVIOLET DISINFECTION LAMPS PURCHASE:

Mr. Williams stated that this item is an annual purchase for the ultraviolet (UV) disinfection system. Mr. Sanchez added that 72 lamps are needed and that the life of the lamps is approximately 12,000 hours. He briefly explained how they work in the system whereby water flowing through the system is disinfected. Upon inquiry by Councilman Johnson, Mr. Sanchez stated that ozone is a different disinfecting process than the UV lamps. Upon inquiry by Mr. Williams, Mr. Sanchez stated that there are two UV reactors with 72 lamps in each rated for 12,000 hours. Upon inquiry by Mayor Davis, Mr. Sanchez confirmed that staff must alternate the use of the banks to ensure availability at all times.

Councilman Culver made the motion to approve funds for one (1) set of 72 lamps for the Trojan Ultraviolet Disinfection System for the total cost of \$27,144.00. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

CROSSROADS POINT/CESCO LIFT STATION MANHOLE REPAIRS:

Mr. Sanchez stated there are several manholes needing to be replaced and provided photos to council. He spoke of some manholes needing cone placement while others needing manhole collars replaced at Crossroads Point. Upon inquiry by Mayor Davis, Mr. Sanchez stated when the cones and manholes are properly installed, they last for many years. Mr. Ahrens also stated that the quality of the concrete could allow for a life of twenty years. Upon inquiry by Councilman Johnson, Mr. Sanchez stated that DWE, LLC will be doing the repair work this spring.

Councilman Culver made the motion to approve funds for the manhole repairs at Crossroads Point and Cesco lift station for a total cost of \$18,700.00. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

COMMERCIAL USE OF VETERAN'S MEMORIAL PARK – TACO FEST:

Ms. Coderniz stated that an event company, Go Out Local, had submitted an application for commercial use of Veteran's Memorial Park for a Taco Fest in September. They have partnered with Idaho Central Credit Union (ICCU) for this event, and Jonathan Sigala with Go

Out Local was on the phone to provide additional information as he had submitted a tentative timeline of events for the Taco Fest.

Mr. Sigala with Go Out Local spoke about being approached by ICCU to hold a festival in downtown Jerome. After a few site visits it was determined that the group would be able to work with ICCU to put on a fun community event. Mr. Sigala briefly described his company, Go Out Local, as an online entertainment guide that encourages the support of local communities; they have done a variety of events throughout the Magic Valley and their goal is to create fun, safe events. A timeline was provided for how the event will run on Friday, September 18th and Saturday, September 19th. Mr. Sigala stated that the plan includes the closure of 1st Avenue East along ICCU Park for the event along with local bands, a kids zone, and several vendors. Mayor Davis inquired about which park to be used as the application indicates Veteran's Memorial Park. Mr. Sigala confirmed that ICCU Park will be utilized due to the amphitheater already in place; Ms. Coderniz will be sending the park application back for necessary revisions as contact information has also changed, and Mr. Sigala listed the names of other associates who will be involved in the event preparations.

Mr. Sigala stated that a catering permit will be submitted for alcohol sales during the event; he spoke of their security team. Upon inquiry by Councilman Peterson, Mr. Sigala stated the alcohol can be provided by anyone holding a State of Idaho alcohol license or by a non-profit 501C(3), and that licenses pulled for alcohol are approved by the Alcohol Beverage Control agency. Ms. Coderniz stated that a catering permit will be sent to him along with the park reservation form for revisions. Mr. Sigala also stated that the "beer garden" would be near the picnic area, and he explained the different ways in which alcohol can be provided within a safe manner (i.e. signage, security guards and wristbands, fenced-in areas, etc.). He spoke of the family event and alcohol as a revenue generator, and stated that they wanted to bring in cultural beers to the event. Mayor Davis asked Chief Hall for input on security services to be provided, and Chief Hall stated that he will go over details with the event planners prior to the event. Mr. Sigala further stated that they will have an Emergency Response Plan in place, and he will have a member of his security team contact Chief Hall with further information. Chief Hall stated that city personnel will also be assigned to the event.

Angela Hickman with ICCU stated that when discussing and planning the event they felt Go Out Local would be ideal for putting it together, and that they hope to see this as an annual event with support from marketing partners in other areas. Upon inquiry by Councilman Johnson, Mr. Sigala stated that beer and wine will be sold at the event and that another sponsor was interested in offering "flights" of hard liquor (i.e. tequila); he mentioned that other national "taco" events have featured tequila flights as a financial component. Chief Hall stated that tequila is strongly discouraged, and the Mayor and council concurred that hard liquor is not favorable. Mr. Sigala spoke of sponsorships to fund the event and that only beer and wine will be offered. Mayor Davis stated that while family activities are encouraged, consideration of nearby residents must be taken with the music component of the event as the park is located in a residential area. Mr. Sigala stated that the event will be over by 9:00 p.m. and that his staff will reach out to those in the immediate area to advise of the event and provide them with an opportunity to discuss their concerns.

Councilman Culver made the motion to approve the application of Go Out Local to hold a Taco Fest event on September 18-19, 2020 at ICCU Park. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote:

AYES: Councilman Culver, Councilman Johnson, Councilman Barber and Councilman Peterson. **NAYS:** None.

DEPARTMENT REPORTS:

Mr. Williams spoke of the high school graduation parade and non-traditional ceremony taking place on Thursday, and Chief Hall provided an overview of the event. He stated that a parade of the high school seniors will begin at Producer’s Livestock auction, travel eastbound on Main Street and conclude at the high school parking lot with each senior allotted one vehicle per family. Once parked, speeches will be given by staff and students (valedictorians, etc.) while seated on a stage near the building and practicing social distancing. Rather than having students approach the stage for diplomas, the name and photo of each graduating student will appear on a large screen while names are announced. At the conclusion of the ceremony students will be allowed to exit their vehicles to toss their caps if they so wish. Chief Hall stated that Police and Fire Department staff along with Public Works staff have been working together to coordinate the parade and ceremony. He confirmed that the parade will begin at approximately 7:45 p.m. with the graduation ceremony starting at approximately 8:30 p.m. Mr. Williams commented on the decals acquired, a large block “J”, that will be placed on all city vehicles to show support for the Jerome School District and Class of 2020 seniors.

Mr. Williams briefly spoke of the virtual Association of Idaho Cities (AIC) conference and the tentative agenda which will be forwarded to the Mayor and council. The agenda includes a variety of webinars and presentations, and the fee to participate is \$99. He will be presenting a workshop with Travis Rothweiler from Twin Falls, and he advised that council contact Ms. Coderniz if they would like to register for the conference.

Regarding the COVID19 situation, Mr. Williams stated that most employees have returned to a normal work schedule while those who are able to work from home have been doing so on a part-time basis (50% at the office, 50% at home) to minimize the number of employees in the office. He stated that staff will return to buildings fulltime on June 1st, there is no public access to the buildings unless by appointment, and the library has started to allow patrons into the building by appointment only. Mr. Williams also stated there was an increase in numbers of those affected by COVID19, primarily due to an outbreak at a local food processing facility. While he expects numbers to increase, he advised everyone to continue to be vigilant and follow social distancing and sanitation guidelines.

Mr. Richey stated that the building department has continued to receive plans; code enforcement has also continued with property maintenance issues. Ms. Mecham stated she is glad to be open for customers on a limited basis.

ADJOURNMENT:

There being nothing further to discuss, Mayor Davis adjourned this May 19 2020 regular meeting of the Jerome City Council at 6:23 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Coderniz, City Clerk