

This Special meeting of the Jerome Urban Renewal Agency was called to order at 12:13 p.m.

Present were Chairman Marjorie Schmidt, Commissioner Kathy Cone, Commissioner Gary Warr and Commissioner Jason Peterson.

Also present were Management Assistant Katie Elliott, City Administrator Mike Williams, Engineer Rick Wuori, Staff Engineer Jeff Jensen, Legal Counsel Ryan Armbruster (via phone) and Assistant Finance Director Michelle Frostenson.

BUDGET INCREASE FOR S. TIGER ROADWAY PROJECT:

Mr. Armbruster stated the board must first increase the budget for the S. Tiger roadway project although the overall budget cannot be adjusted or increased. Additionally, when considering to increase the budget for the project, the agreement and resolutions adopted in November 2017 (which included design and engineering costs and any direct reimbursable costs incurred by the city) must be also considered. Updated information will be needed to ensure no further increases are necessary.

Chairman Schmidt reiterated \$1 million would go towards the project. Mr. Wuori stated four bids were received; the lowest bid was from Idaho Materials and Construction in the amount of \$1,361,199.60. An alternate in the bid was included whereby a deduction would be applied if work were to be done by the start of the new school year; Idaho Materials and Construction included a alternate deduction of \$60,000 to get the work done by October if it cannot be completed by August. Staff is recommending award to Idaho Materials and Construction.

A revision added to the Urban Renewal Agency (URA) budget is for the L13 Canal work which was completed by Canyon Excavation for approximately \$57,000. Additional expenses on the project relating to right-of-way issues total approximately \$50,000 and staff is asking the board to approve an additional \$50,000 over the \$1 million already approved to cover the additional expenses. \$387,000 was received from the Idaho Office of Emergency Management (IOEM) so the total budget is \$1.387 million with a \$46,000 deficit in the overall budget (hence the need for the additional \$50,000).

Mr. Williams stated Ms. Frostenson put information together to demonstrate URA revenues. Estimated actual revenues and expenses were shown and, including the \$1,050,000 for S. Tiger Drive, the fund balance will still be almost \$1.2 million. In fiscal year 2019, after anticipated expenditures the ending fund balance will be approximately \$7 million. He feels the agency has the ability to award the additional \$50,000 towards the project. Upon inquiry by Commissioner Peterson, Mr. Wuori could not recall the second lowest bidder on another project a few years back. He also stated the market is driving construction prices and contractor availability is limited, and explained that Idaho Materials' "loose" schedule consists of starting work in July and finishing by September; other projects prevent them from starting sooner. The work should be done timely and staff will work with them on the schedule; it will be best for them to start later and finish later. Mr. Armbruster recommended the motion as approving to increase the budget to be spent by URA funds for the S. Tiger Roadway project by an additional \$50,000 for a grand total of \$1,050,000.

Commissioner Peterson made a motion to increase the budget for capital outlay construction for this fiscal by \$50,000 to \$1,050,000. Second to the motion was made by Commissioner Cone. After consideration the motion passed unanimously by the following vote:

AYES: Chairman Schmidt, Commissioner Peterson, Commissioner Cone, and Commissioner Warr. **NAYES:** None

CONTRACT AWARD - IDAHO MATERIALS AND CONSTRUCTION:

Commissioner Peterson made a motion to approve the contract award to Idaho Materials and Construction for South Tiger Drive paving project Nez Perce for a total unit bid price of \$1,361,199.60. Second to the motion was made by Commissioner Cone. After consideration the motion passed unanimously by the following vote: **AYES:** Chairman Schmidt, Commissioner Peterson, Commissioner Cone, and Commissioner Warr. **NAYES:** None.

ADJOURN:

There being no further business to discuss, Chairman Schmidt adjourned this May 22, 2018 special meeting at 12:27 p.m.

Chairman Marjorie Schmidt

Secretary Jason Peterson