

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m.

Present: Mayor David M. Davis, Councilman Chris Barber, Councilman Robert Culver, and Councilman Jason Peterson. Councilman Brent “Oop” Johnson was excused.

Also present were staff members: City Clerk Bernadette Gomes, City Attorney Ted Larsen, City Administrator Mike Williams, Information Services Director Carlos Hernandez, Public Works Director Brian Ahrens, Library Director Linda Mecham, Building Official Dave Richey, Wastewater Superintendent Gilbert Sanchez, Finance Director Ross Hyatt, Accounting and Budget Manager Lori McCrae, Human Resources Manager Esmeralda Chavez, City Engineer Tyson Carpenter, Fire Chief Mike Harrison and Police Chief Dan Hall.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Blair Crouch, a member of the Jerome 4th Ward Bishopric of the Church of Jesus Christ Latter Day Saints.

PUBLIC HEARING – FY2019-2020 APPROPRIATIONS:

This being the time and place published for the consideration of the proposed budget for the 2019-2020 FY Budget, the Chair called the public hearing open at 5:33 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Mr. Hyatt appeared before council to present the final budget for Fiscal Year 2019-2020. He stated there have been no known changes since the last presentation and that staff recommends adoption of the budget ordinance. He explained the new tax levy rate of \$9.02 includes a 3% increase to the property tax budget and new construction values; this was a result of the increase in the city’s total assessed property value. Mr. Hyatt briefly reviewed a summary of unrestricted reserves along with the proposed budget for Governmental Funds in the amount of \$8.8 million. The proposed budget for Enterprise Funds is \$12.9 million; completion of Phase II upgrades at the wastewater treatment plant accounts for the decrease compared to last year’s budget. Mr. Hyatt stated the total proposed budget for FY2019-2020 is \$21,817,290, and staff has received no further direction regarding any changes since the last budget presentation, and he concluded with providing cost-of-living figures for a median-sized home owner which include a slight decrease in annual property taxes and an increase in sanitation services per the five-year contract with PSI Environmental Systems.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:41 p.m.

PUBLIC HEARING – AMEND THE FY 2018-19 BUDGET:

This being the time and place published to show cause why or why not the 2018-19 FY Budget amendment appropriating \$1,296,173 should be adopted, the Chair called the public hearing open at 5:41 p.m. and briefly reviewing the procedures that will be followed.

Staff Presentation:

Mr. Hyatt stated this ordinance seeks to amend the appropriation ordinance for the previous fiscal year to include unanticipated revenues or revenues received throughout the fiscal year which could not be clearly defined until received. The proposed budget amendment seeks to appropriate a total of \$1,296,173 for the following: general fund, \$55,250; street fund, \$387,634; sewer fund, \$847,409; and the park fund, \$5,880.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:44 p.m.

PUBLIC HEARING – INCREASE IN UTILITY FEES AND CHARGES:

This being the time and place published to consider increases in utility fees and charges, the Chair called the public hearing open at 5:44 p.m. and briefly reviewing the procedures that will be followed.

Staff Presentation:

Mr. Hyatt explained to council that any increase in fees which exceeds 5% requires a public notice and hearing. The notice was published on August 8th and August 15th for increases in sanitation rates; water rates will be reallocated with no actual increase to customers. At this time, Mr. Hyatt stated that the city is in the fifth year of a five-year contract with PSI, which includes a rate increase from \$7.75 to \$8.12 per month per residence for one receptacle; additional receptacles will remain at \$2.04 each. He further stated staff recommends the passage of Resolution No. 18-19 to reflect these changes. Upon inquiry by Mayor Davis, Mr. Williams stated a Request for Proposals for a new contract will go out in December. Upon inquiry by Councilman Barber, Mr. Hyatt stated the state statute requires notice on certain fee increases regardless of whether or not they are anticipated. Additionally, although the rate increase is less than 5%, the Association of Idaho Cities recommended the notice and public hearing process for transparency purposes, and the base rates will be reallocated to accurately reflect budget needs of the city's operational capital and debt service in the water fund. Mr. Hyatt reviewed the old and newly reallocated base rates as they appear in Resolution No. 19-19.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:51 p.m.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the August 5, 2019 regular meeting
2. Monthly Department Reports
3. Approve additional applicant to Si Senor Taqueria alcohol license
4. Approve Claims

Advanced Collection Technology \$150.00, Aflac \$329.80, Air St. Luke's \$270.00, AJT Enterprises \$80.00, Altitude Signal, LLC \$3,774.39, Analytical Laboratories, Inc. \$1,805.00, Andersons, Inc \$702.36,

Andy's Heating and A/C, Inc. \$322.86, Argo Company \$919.98, Arlene's Flowers \$100.00, Assoc of Jerome City Firefighters \$180.00, Associated Business Forms, LLC \$338.79, Association of Idaho Cities \$5,427.80, B & R Bearing \$391.20, Backflow Assembly Testing and Supply LLC \$72.85, Badger Meter \$137.06, Birmingham, Pat \$150.00, Blue Cross \$6,029.58, Boise Office Equipment \$420.23, Bonneville Blue Print Supply \$460.16, Brodart Co. \$118.00, Buechele, Sarah \$221.93, Bullock Automation and Electric \$1,778.30, B-Z Plumbing \$435.70, CDW Government, Inc. \$10,575.47, Center Point Large Print \$88.08, Century Link \$1,943.00, Centurylink Business Services \$53.97, Charles Fenton \$2,877.40, Chase Paymenttech \$2,363.77, Cintas Corporation \$342.27, City of Jerome \$381,264.37, City of Pocatello-WPC \$9,756.00, Civil Science, Inc \$19,314.91, Coastline Equipment Company \$44.76, Cole-Parmer \$220.12, Colonial Life & Accident Insur \$1,896.70, Columbine Control Company \$26.00, Consolidated Electrical Distri \$797.13, Curtis, Intermountain Division \$9,055.31, D & B Supply \$3,716.98, DC Frost Associates, Inc \$572.00, De Nora Water Technologies \$109.81, Dewitt Diesel Inc \$445.48, Dig Line Inc \$183.29, DLT Solutions \$6,683.60, Don's Irrigation LLC \$1,999.54, Energy Laboratories, Inc \$765.00, Extreme Excavation, Inc \$60,472.25, Farmore of Idaho \$1,975.71, Fastenal Company \$674.46, Floyd Lilly Co \$34.06, Fred Kenyon Repair Inc. \$4,168.85, Freedom Electric Inc. \$410.00, Freedom Fencing LLC \$6,880.21, Freedom Mailing Services, Inc \$4,038.31, Gem State Paper & Supply \$107.50, Gem State Welder's Supply \$1,285.74, Glendale Construction Inc. \$5,285.56, Go-Fer It Express \$370.00, Goode Motors \$22,029.11, Gov't Finance Officer Assn \$340.00, Grainger \$527.16, Greatamerica Financial Services \$271.00, Guadarrama, Eloy \$90.09, H.D.Fowler \$596.77, Hach Company \$2,380.00, Haffners Lock and Key \$138.70, Hall, Daniel \$15.70, Hanson Janitorial Supply, Inc. \$156.76, Harrington Industrial Plastics, LLC \$1,173.41, Harvey's Office Plus \$402.26, Hoffman, Colton \$149.00, Honeywell Analytics Inc. \$715.00, Hub City Building Inc \$375.73, Hudson Shoes \$284.99, Hughes Fire Equipment, Inc. \$175.41, Hydro Specialties Company \$2,137.32, ICCTFOA District IV \$92.00, ID Child Support Receipting \$3,424.40, ID State Tax Commission \$9,864.04, Idaho Materials and Construction \$606,847.28, Idaho Power Co. \$83,821.77, Ingram Book Company \$2,017.56, Integrated Technologies, Inc. \$155.54, Intermountain Gas Company \$999.40, Interstate Battery System ID \$112.95, Jason Turner Video \$1,187.20, Jerome 20/20 \$20,000.00, Jerome FF Local Union 4589 \$600.00, Jerome Printshop \$134.80, Jerome Recreation District \$600.00, Jerome Rotary Club \$675.00, Joe Mama's Car Show LLC \$2,000.00, Keller Associates Inc \$20,166.39, Kenworth Sales Company \$7.59, Les Schwab Tire Centers Inc \$779.95, Libri System \$10,693.51, Lifemap Assurance Company \$4,488.04, Magic Valley Labs \$9,877.25, Mason's Trophies & Gifts \$13.40, Mecham, Linda \$103.26, Mecham, Linda Library Director \$130.14, Meier, Troy \$39.78, Minert & Associates, Inc. \$45.00, Mower Office Systems \$158.99, Mr. Steam Carpet Cleaning \$800.00, Municipal Emergency Services \$291.27, MWI Veterinary Supply \$177.25, Napa Auto Parts \$289.65, NCPERS Group Life Ins C356 \$240.00, Neofunds by Neopost \$7.22, New Tech Security, Inc. \$465.00, Norco \$11.00, Norris, Michael \$9.64, Northwest Safety Clean \$220.25, Novak, Scott \$9.21, Nutrien Ag Solutions \$687.50, OCLC Inc. \$1,800.00, O'Reilly Auto Parts \$56.05, Overdrive \$1,500.00, Overhead Door Company of TF Inc \$100.00, Penworthy \$131.12, Peterson's Reliable Electric \$225.00, Pipeco \$334.37, PK Safety Supply \$392.00, Prevent Fire, LLC S Corp \$35.00, Pro West Engineering, LLC \$1,477.35, Pro-Flame, Inc \$38.75, Project Mutual Telephone \$5,133.36, PSI Environmental Services Inc \$21,240.23, Red Lion \$69.00, Reliant Behavioral Health, LLC \$287.04, Rexel Usa Inc \$1,278.49, Rocky Mountain Valves & Auto, Inc \$450.00, Rodda Paint Company \$1,188.96, Rubink, Duane \$138.55, Rush, Ashley \$74.19, Sawtooth Veterinary Services \$850.00, Selecthealth \$85,604.19, Signed Sealed & Delivered \$148.87, Signworks \$140.00, Siteone Landscape Supply, LLC \$17.20, Skaggs Companies, Inc. \$5,045.62, SKM, Inc. \$71.25, So Central District Health \$60.00, Something More \$33.58, Southern Idaho Solid Waste \$12,439.84, Southern Idaho Tourism \$1,000.00, St Luke's \$88.00, Stotts, Craig \$150.00, Stotz Equipment \$74.28, Teledyne Instruments, Inc \$1,654.00, TFD Enterprises, LLC \$6,814.53, Thatcher Company \$9,142.69, TIAA Commercial Finance, Inc. \$195.19, Times News \$941.97, TLCrist Rental \$318.00, Tore Up \$50.00, Traffic Safety Supply Co Inc \$69.50, Treasure Valley Coffee, Inc. \$128.00, Treasure Valley Psychological Services \$1,100.00, Tri-State Tire Jerome \$64.80, Trochez, Deyanira Escalona \$380.00, Twin Falls County Sheriff's Office \$221.96, US Bank of Idaho \$5,290.25, US Bank Equipment Finance \$317.34, Ultra Bright Lightz

\$385.91, Uniforms 2 Gear Inc. \$224.98, Urgent Care of Jerome/Twin Falls \$210.00, US Bank Credit Card \$20,867.24, Valley Wide Cooperative \$26,695.12, Verizon Wireless \$3,438.11, Walker Sand & Gravel \$25,710.13, Water Environment Federation \$200.00, Weigle, Ann Or Weldon \$66.28, Western Refrigeration Service \$170.00, Western States Equipment \$131.40, Western Waste Services \$1,432.39, White Cloud Communications \$172.00, Williams Meservy & Larsen LLP \$12,856.42, Witmer Public Safety Group, Inc. \$1,492.74, Xpress Bill Pay \$664.30, Zions First National Bank \$1,257,391.56, Zoro Tools, Inc \$515.62.

Councilman Culver made a motion to approve the consent calendar as presented. Second to the motion was made by Councilman Peterson. After consideration the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

TREASURER'S FINANCE REPORT:

Mr. Hyatt presented the treasurer's report to council, for budget compliance, as of June 30, 2019. In the General Fund, expenditures were separated by personnel (operating and capital), debt service and transfers. As of June 30th the city had received approximately 64% of revenues compared to what was budgeted, slightly less than the three-year trend due to some unanticipated revenues that were received but not yet budgeted. The budget amendment will adjust these figures. Expenditures total 62% of what was budgeted and are similar to previous years.

Mr. Hyatt explained the information presented to council which includes bar graphs that show trends in revenues and expenditures. He briefly reviewed the various funds and capital expenditures within each fund along with factors that affected the figures including the seasonal positions, the new splash pad, truck maintenance and fuel costs. Upon inquiry by Councilman Barber, Mr. Williams stated the parks budget now includes maintenance costs for the splash pad. Mr. Hyatt noted that the wastewater fund figures include penalties that had been assessed but not included in the budget along with the Department of Environmental Quality (DEQ) funds included in the amended budget, and he noted the debt service payments will begin once Phase II improvements are completed.

BILL NO. 663, ORDINANCE NO. 1178 – AMENDING ORDINANCE NO. 1171:

Mr. Hyatt recommended suspension of the rules to adopt the ordinance this evening due to timeline constraints with additional notices that would be required prior to September 4th.

Councilman Barber sponsored Bill No. 663.

Councilman Culver made the motion to suspend the rules pertaining to the reading of an ordinance on three separate occasions and direct the clerk to read Bill No. 663 twice by title and once in full tonight to constitute three readings. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

The clerk read Bill No. 663 by title two times and once in full to constitute three full readings as follows:

ORDINANCE NO. 1178 BILL NO. 663

AN ORDINANCE OF THE CITY OF JEROME, IDAHO AMENDING ORDINANCE NO. 1171, THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR

BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019: APPROPRIATING ADDITIONAL MONEYS THAT ARE TO BE RECEIVED BY THE CITY OF JEROME, IDAHO, IN THE SUM OF \$1,296,173 AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO:

SECTION 1. That Ordinance No. 1171, the appropriation ordinance for the City of Jerome, Idaho, for the fiscal year commencing October 1, 2018 and ending September 30, 2019, be and the same is hereby amended as follows:

That the additional sum of \$55,250 be appropriated out of the revenues in the General Fund to be used for authorized activities.

That the additional sum of \$387,634 be appropriated out of the revenues in the Street Fund to be used for authorized activities.

That the additional sum of \$5,880 be appropriated out of the revenues in the Park Fund to be used for authorized activities.

That the additional sum of \$847,409 be appropriated out of the revenues in the Sewer Fund to be used for authorized activities.

SECTION 2. This ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and approved by the Mayor of the City of Jerome, Idaho this 20th day of August, 2019.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Gomes
Bernadette Gomes, City Clerk

Councilman Culver made the motion to adopt Bill No. 663 as Ordinance No. 1178. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

BILL NO. 664, ORDINANCE NO. 1179 – APPROPRIATIONS FOR FY2019-20:

Mr. Hyatt stated the information presented in the hearing earlier is what pertains to this ordinance. Mr. Williams added that if no changes are suggested by council, staff recommends that the budget be adopted by ordinance this evening. Upon inquiry by Mayor Davis regarding the suspension of rules, Mr. Williams explained that two additional meetings would be required to read the ordinance prior to adoption; staff feels they have been transparent throughout the budget process and that suspension of the rules and adoption of the ordinance is recommended. If council chooses not to suspend the rules this evening, Mr. Williams stated that special meetings will be scheduled.

Councilman Culver sponsored Bill No. 664.

Councilman Culver made the motion to suspend the rules pertaining to the reading of an ordinance on three separate occasions and direct the clerk to read Bill No. 664 twice by title and once in full tonight to constitute three readings. Second to the motion was made by Councilman Barber. The clerk read Bill No. 664 by title two times and once in full to constitute three full readings as follows:

**ORDINANCE NO. 1179
BILL NO. 664**

AN ORDINANCE OF THE CITY OF JEROME, IDAHO, APPROPRIATING THE SUMS OF MONEY NECESSARY TO DEFRAY ALL THE EXPENSES AND LIABILITIES OF THE SAID CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; STATING AND SETTING FORTH THE FUNDS FOR WHICH SUCH APPROPRIATIONS ARE MADE, THE OBJECT AND PURPOSES THEREFORE, AND THE AMOUNTS APPROPRIATED FOR EACH FUND, OBJECT AND PURPOSE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO:

Section 1. That this ordinance shall be termed the Annual Appropriation Ordinance for the City of Jerome, Idaho.

Section 2. That there be and hereby are appropriated the sums of money necessary to defray all the necessary expenses and liabilities of the City of Jerome for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

	Personnel	Operations	Capital	Debt Service	Transfers	Totals
General						
Legislation	\$ 74,970	\$ 16,250	\$ -	\$ -	\$ -	\$ 91,220
Executive	15,246	1,650	-	-	-	\$ 16,896
Administration	219,515	385,221	19,073	61,300	94,594	\$ 779,703
Law Enforcement	1,746,181	325,527	540,865	-	-	\$ 2,612,573
Fire	1,235,675	183,582	88,000	56,210	-	\$ 1,563,467
Building	155,931	19,385	25,000	-	-	\$ 200,316
Animal Control	114,832	31,826	38,400	-	-	\$ 185,058
Total General Fund	\$ 3,562,350	\$ 963,441	\$ 711,338	\$ 117,510	\$ 94,594	\$ 5,449,233
Streets	867,477	817,456	981,798	-	49,194	\$ 2,715,925
Library	346,571	97,879	10,000	-	9,376	\$ 463,826
Parks	127,869	100,545	-	-	5,689	\$ 234,103
Irrigation	98,883	62,452	-	-	8,183	\$ 169,518
Sanitation	92,133	261,243	-	-	5,287	\$ 358,663
Water	1,105,745	750,920	1,839,000	341,250	52,648	\$ 4,089,563
Sewer	1,552,459	2,466,777	1,592,500	2,635,967	88,756	\$ 8,336,459
GRAND TOTALS	<u>\$ 7,753,487</u>	<u>\$ 5,520,713</u>	<u>\$ 5,134,636</u>	<u>\$ 3,094,727</u>	<u>\$313,727</u>	<u>\$21,817,290</u>

Section 3. That this ordinance shall become effective upon its passage and publication as required by law.

PASSED BY THE COUNCIL this 20th day of August, 2019.

APPROVED BY THE MAYOR this 20th day of August, 2019.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Gomes
Bernadette Gomes, City Clerk

Councilman Culver made the motion to adopt Bill No. 664 as Ordinance No. 1179. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

RESOLUTION NO. 17-19:

The clerk read Resolution No. 17-19 in full as follows:

RESOLUTION NO. 17-19

A RESOLUTION OF THE CITY OF JEROME, IDAHO, A MUNICIPAL CORPORATION OF THE STATE OF IDAHO, DESIGNATING AN AMERICANS WITH DISABILITIES ACT (ADA) COORDINATOR; IMPLEMENTING ADA COMPLAINT / GRIEVANCE PROCEDURES; FACILITATING THE PUBLICATION OF NOTICE UNDER THE ADA; AND PROVIDING THIS RESOLUTION TO BE EFFECTIVE UPON ITS EFFECTIVE DATE ACCORDING TO LAW.

WHEREAS, the Federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mentally disabled relating to employment and access to public facilities; and

WHEREAS, in compliance with Title II of the ADA, the City shall name a City ADA Coordinator; and

WHEREAS, in compliance with Title II of the ADA, the City shall adopt a complaint / grievance procedure for resolving complaints alleging violation of Title II of the ADA; and

WHEREAS, in compliance with Title II of the ADA, the City shall publish notice to the public regarding the ADA; and

WHEREAS, in compliance with Title II of the ADA, the City shall post the ADA Coordinator's name, office address, and telephone number along with the ADA Notice and ADA complaint / grievance procedure on its City website;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Jerome Idaho as follows:

1. City Clerk Bernadette Gomes, or her designee, is designated as the ADA Coordinator for the City; and
2. The Notice under the Americans with Disabilities Act, a copy of which is attached hereto, and as revised from time to time, is adopted as the City's Notice under the Americans with Disabilities Act; and

3. The City ADA Complaint / Grievance Procedure, a copy of which is attached hereto and as revised from time to time, is adopted as the Complaint / Grievance procedure for addressing issues alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Jerome, Idaho, (other than for City employees, who may file complaints under the City Personnel Guidelines Complaint / Grievance procedures); and
4. In compliance with Federal and State laws as set forth above, the Mayor and Council of the City resolve that the City post the required information regarding the City ADA Coordinator; Notice under the Americans with Disabilities Act; and City of Jerome, Idaho, Complaint / Grievance Procedure under the Americans with Disabilities Act on its City website and at such other locations as may be determined from time to time to meet the requirements of the ADA.

That this Resolution shall become effective as of 20th day of August 2019.

PASSED and APPROVED by the Mayor of the City of Jerome, Idaho, this 20th day of August 2019.

CITY OF JEROME

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Gomes

Bernadette Gomes, City Clerk

Mr. Carpenter stated that staff has been reviewing the city's right-of-way compliance with the American's with Disabilities Act (ADA). A previously-adopted policy was discovered and is in need of updating with the change in staffing over the years. He noted that Ms. Gomes had already taken on the role of coordinator so this is simply a modification to the current policy.

Councilman Culver made the motion to pass Resolution No. 17-19 supporting Bernadette Gomes as the ADA Title II Coordinator for the City of Jerome Idaho. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

RESOLUTION NO. 18-19

The clerk read Resolution No. 18-19 in full as follows:

RESOLUTION NO. 18-19

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF JEROME, IDAHO, RESCINDING RESOLUTION NO. 9-17, AND ADOPTING NEW RATES FOR THE RESIDENTIAL SANITATION SERVICES WITHIN THE CITY OF JEROME.

WHEREAS, the City of Jerome is under agreement with PSI Waste Systems for sanitation services for the residential customers residing within the City of Jerome's corporate limits; and

WHEREAS, the present rate is less than what the City needs to provide for sufficient resources in the sanitation fund and to charge fees in accordance with the current 2015-2020 PSI Sanitation Contract rate schedule; and

WHEREAS, Jerome Municipal Code 8.04.050 provided for the adoption of a rate schedule for the collection of garbage and rubbish by resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Jerome, Idaho as follows:

Section 1. Resolution No. 9-17 is rescinded in its entirety.

Section 2. That there is hereby adopted and established a schedule of rates for the collection of sanitation within the City of Jerome, Idaho, as follows:

Increase the fee from \$7.75 to \$8.12 per residence, not requiring more than one (1) pick-up per week.

- a.) Increase the fee from \$7.75 to \$8.12 for each apartment, mobile home or manufactured home, not requiring more than one (1) pick-up per week.
- b.) Maintain the fee for additional sanitation receptacles at \$2.04.

Section 3. The rates for all other users not specified shall be remain in accordance with that certain schedule of September 21, 1965, as amended, adopted in accordance with Ordinance #399, which said schedule remains on file in the office of the City Clerk.

Section 4. This revised rate schedule shall be effective the 1st day of October 2019, and shall be billed commencing with the first billing cycle following said date.

Section 5. The deposit charge of \$15.00 per household, residence or other unit using sanitation services was established with the passage of Resolution 01-11. Said deposit shall stand as security for payment of accrued monthly charges and shall be returned in full upon proof of all outstanding charges for said service having been paid. Provided, however, that said deposit shall, in any event, be returned to the user upon timely payment in full of all sanitation collection user charges for twelve (12) consecutive months.

PASSED BY THE COUNCIL this 20th day of August, 2019.

SIGNED BY THE MAYOR this 20th day of August, 2019.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Gomes
Bernadette Gomes, City Clerk

Mr. Hyatt stated the information in the resolution was presented during the public hearing earlier this evening and pertains to the rate increase per the existing contract with PSI.

Councilman Culver made the motion to pass Resolution No. 18-19. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

RESOLUTION NO. 19-19:

The clerk read Resolution No. 19-19 in full as follows:

RESOLUTION NO. 19-19

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING CONFLICTING RESOLUTIONS, ADOPTING A DECREASE TO THE WATER SERVICE BASE RATE FOR CAPITAL RESERVE, A DECREASE TO THE WATER SERVICE BASE RATE FOR DEBT SERVICE RESERVE, AND AN INCREASE TO THE WATER SERVICE BASE RATE FOR OPERATING RESERVE, ALL AS AUTHORIZED BY JEROME MUNICIPAL CODE 13.24.035(D), AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jerome owns a domestic water system by which residents of the city of Jerome and some surrounding areas are delivered domestic water; and

WHEREAS, the City of Jerome has undergone a review of its domestic water rates and has determined that the existing rates need to be modified to provide sufficient revenues to defray the costs of the repair, maintenance and operation of the domestic water system; and

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. All resolutions in conflict with this resolution are hereby repealed.

SECTION 2. The Jerome Municipal Code 13.24.035(d) allows for future rate changes by resolution duly passed by a majority of the full City Council.

SECTION 3. The volume water rate shall be one dollar and fifty-two cents (\$1.52) per one hundred (100) cubic feet of water consumed, to be billed monthly.

SECTION 4. The monthly base rate to be used exclusively for the payment of all debt service of the water fund shall be ~~four dollars and sixty-seven cents (\$4.67)~~ four dollars and thirty-one cents (\$4.31); the monthly base rate to be used exclusively for the payment of capital projects of the water fund shall be ~~eleven dollars and seventy cents (\$11.70)~~ nine dollars and fifty-nine cents (\$9.59); and the monthly base rate to be used exclusively for the payment of operation and maintenance costs of the water fund shall be ~~one dollar and twenty-three cents (\$1.23)~~ three dollars and seventy cents (\$3.70).

The foregoing rates shall be based on a three-fourths inch (3/4") diameter water connection equivalent. Basic rates for all other services different than three-fourths (3/4") inch diameter water connection shall be calculated by the following formula:

$$\text{Monthly Base Rate} = 1.778 \times \text{BR} \times \text{D}^2$$

Where: BR = The standard base rate for a 3/4 –inch diameter water connection;

D = Diameter of water connection in inches.

Base Rates			
	Debt Service	Capital Reserve	Operating Reserve
¾" Meter	\$ 4.31	\$9.59	\$ 3.70
1" Meter	\$ 7.66	\$ 17.05	\$ 6.58
1 ½" Meter	\$ 17.24	\$ 38.36	\$ 14.80
2" Meter	\$ 30.65	\$ 68.20	\$ 26.31
3" Meter	\$ 68.97	\$153.46	\$ 59.21
4" Meter	\$122.61	\$272.82	\$105.26
6" Meter	\$275.87	\$613.84	\$236.83

SECTION 5. Surcharge Base Rates. The monthly surcharge base rate to be used exclusively for the payment of all debt service of the water fund shall be ~~five dollars (\$5.00)~~ four dollars and sixty-one cents (\$4.61); the monthly surcharge base rate to be used exclusively for the payment of capital projects of the water fund shall be ~~twelve dollars and fifty two cents (\$12.52)~~ ten dollars and twenty-six cents (\$10.26); and the monthly surcharge base rate to be used exclusively for the payment of operation and maintenance costs of the water fund shall be ~~one dollar and thirty two cents (\$1.32)~~ three dollars and ninety-six cents (\$3.96).

The foregoing rates shall be based on a three-fourths inch (¾") diameter water connection equivalent. Basic rates for all other services different than three-fourths (¾") inch diameter water connection shall be calculated by the following formula:

$$\text{Monthly Base Rate} = 1.778 \times \text{BR} \times \text{D}^2 \times 1.07$$

Where: BR = The standard base rate for a ¾ -inch diameter water connection;

D = Diameter of water connection in inches.

Surcharge Base Rates			
	Debt Service	Capital Reserve	Operating Reserve
¾" Meter	\$ 4.61	\$10.26	\$ 3.96
1" Meter	\$ 8.20	\$ 18.24	\$ 7.04
1 ½" Meter	\$ 18.45	\$ 41.05	\$ 15.84
2" Meter	\$ 32.80	\$ 72.98	\$ 28.16
3" Meter	\$ 73.80	\$164.20	\$ 63.35
4" Meter	\$131.19	\$291.91	\$112.63
6" Meter	\$295.19	\$656.81	\$253.41

SECTION 6. This resolution shall be in effect upon passage and approval of the Mayor and Council.

PASSED BY THE COUNCIL this 20th day of August, 2019.

SIGNED BY THE MAYOR this 20th day of August, 2019.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Gomes
Bernadette Gomes, City Clerk

Mr. Hyatt stated the information in the resolution was presented during the public hearing earlier this evening and pertains to the reallocation of water base rates.

Councilman Culver made the motion to pass Resolution No. 19-19. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

LAW ENFORCMENT MEMORANDUM OF UNDERSTANDING:

Chief Hall appeared before council to request approval of a Memorandum of Understanding (MOU) with local law enforcement agencies. He stated there is a lot of interagency cooperation within the criminal justice system when criminals flee beyond jurisdictional boundaries, and law enforcement leaders in Jerome and Twin Counties have been in discussions regarding a formal MOU between the agencies. The MOU presented addresses basic working perimeters when agencies work together including: peace officer authority, the procedure for requesting assistance from another agency, command and control with multiple agencies involved in a situation, guidelines involving vehicular pursuits from one jurisdiction to another, responsibility for damages, standards of conduct, and financing and personnel issues when working together. Chief Hall stated the agreement will enhance working relationships with area law enforcement agencies including Buhl and Filer Police Departments, District IV Idaho State Police, Kimberly/Hansen Police Department, Jerome County Sheriff's Office, Jerome Police Department, Twin Falls County Sheriff's Office and Twin Falls Police Department. He further stated that counsel has reviewed the MOU in its entirety.

Upon inquiry by Mayor Davis, Chief Hall stated the MOU will not include Gooding nor Lincoln Counties at this time but it could be expanded in the future. At this time the agencies involved in the MOU have the most contact with one another.

Councilman Culver made the motion to approve Mayor David Davis and Chief of Police Dan Hall to enter into a Memorandum of Understanding (MOU) with law enforcement agencies in Jerome County, Twin Falls County, and District 4 Idaho State Police concerning law enforcement cooperation and mutual aid. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

TOPCON GPS SURVEYING EQUIPMENT:

Mr. Carpenter provided information to council regarding the surveying equipment requested. He stated the item included in the budget, and the existing equipment is nearly the end of its life with operational issues. The TOPCON unit is used by the local construction

industry, and transfer of data to the contractors will save on time and costs with surveying tasks. Mr. Carpenter provided three quotes for the equipment and found the lowest to be from Bonneville Blue Precision Solutions. Upon inquiry by Councilman Barber, Mr. Carpenter stated the old equipment will stay within the department and be used for the GIS database as long as it continues to work; there is little to no trade-in value. Additionally, the new unit will be used by Senior Engineer Technician Steve Kolar. Councilman Peterson commented that he appreciated the budget line item information provided.

Councilman Culver made the motion to approve purchase of TOPCON (survey grade) GPS surveying equipment from Bonneville Blue Precision Solutions – Boise, Idaho with the purchase price not to exceed \$51,464.00. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

VEHICLE PURCHASES FOR ENGINEERING AND STREETS DEPARTMENTS:

Mr. Carpenter stated both the engineering and streets departments had budgeted for new work trucks this year, and the decision to make a joint purchase will save on costs and staff time. The vehicles are 2019 Dodge Ram pickups, and each vehicle has different options based on their individual uses. Prices were solicited from a local dealer, however, the cost came in at approximately \$5,000 higher than the quotes presented with fewer features. Mr. Carpenter stated staff is requesting trucks with four-doors to allow for multiple employees to go to trainings, meeting, etc. He further stated that unused engineering operating funds will make up for the difference in the budgeted amount versus the actual cost of the trucks. Upon inquiry by Councilman Barber, Mr. Carpenter stated the trucks will have department identification on the trucks, and Mr. Williams stated that staff will present a new logo to council before year's end.

Councilman Culver made a motion to approve the purchase of two new 2019 Ram pickup trucks from Young Commercial & Government Sales with the purchase price not to exceed \$49,514.00. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

FEAST OF ST. JEROME – USE OF ICCU AND VETERAN’S MEMORIAL PARKS :

Ms. Maria Ortega appeared before council on behalf of the St. Jerome’s Catholic Church to request commercial use of the parks and request that fees be waived. She stated that the event used to be held at Forsyth Park but the Idaho Central Credit Union (ICCU) and Veteran’s Memorial Parks are closer to the church for pedestrians. Ms. Ortega stated the goal of the event is to raise funds so that the church can continue to provide services to community including the soup kitchen, Martha and Mary’s food pantry and Joseph’s Closet. She further stated that applications were submitted to the public works department along with the Idaho Transportation Department (ITD) for approval to close surrounding roads; if ITD does not approve the road closure request they will use ICCU Park only. Upon inquiry by Mayor Davis, Ms. Ortega stated that 2nd Avenue E would be closed from Adams to Buchanan if approved. Upon inquiry by Councilman Peterson, Mr. Williams stated that ITD usually allows for the temporary closure of Main Street (aka State Highway 25) for events if a suitable traffic plan is submitted. Additionally, Mr. Williams stated that organizers of events at the park are responsible for

providing portable bathrooms and trash receptacles and that, to his knowledge, no issues have been reported. Mayor Davis commented that the park reservation identifies the responsibilities of the parties, and Mr. Ahrens stated that public works staff will go through the park after events are held.

Councilman Culver made a motion to approve the application of the St. Jerome Catholic Church for a Commercial Use Permit at ICCU (North) Park and Veteran's Memorial Park for their annual Feast of St. Jerome on Sunday, September 8, 2019 9:00 a.m. – 6:00 p.m., and waive permit fees due to the civic nature of the event.. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

FALL FIESTA – USE OF ICCU PARK:

Ms. Gomes spoke on behalf of the Community Spirit Committee to request use of ICCU Park for the Fall Fiesta on September 14th. The event is being coordinated with ICCU and La Perrona, and plans are to have vendors, live music and beverages from 2:00 p.m. – 7:00 p.m. Upon inquiry by Councilman Peterson, Ms. Gomes stated that the event was held last year as the Hispanic Heritage Kick-off Celebration and that the event was branded as a multi-cultural event but the event name was changed to “Fall Fiesta.”

Councilman Culver made a motion to approve the application of the Community Spirit Committee for a permit for Commercial Use of ICCU Park on Saturday, September 14, 2019, and waive any application and permit fees due to the civic nature of the event. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Culver, Councilman Barber and Councilman Peterson. **NAYS:** None.

COUNCIL REPORTS:

Councilman Barber commented that Joe Mama's Car Show was a fantastic event, and Councilman Culver stated that some people were seen walking with beer outside of the designated area at the park.

DEPARTMENT REPORTS:

Mr. Williams briefly spoke of cameras at ICCU Park as a deterrent to criminal activities there and that installation will begin soon; the total cost will be \$3,900. Additionally, staff will be seeking approval for power upgrades at Veteran's Memorial Park at a later date due to the increased use of the park.

The Urban Renewal Agency recently purchased the empty lots at 130 and 132 W. Main Street. The agency will partner with the city and public works department staff to assist with backfilling that property; Mr. Williams is hopeful that this project will begin in early fall.

Regarding the tire abatement situation at 237 W. Nez Perce, Mr. Williams stated a quote for removing the tires is expected very soon, and there are estimated costs for tipping fees from different businesses. Staff is also in the process of working with the State Board of Examiners to see about assistance with the abatement.

Mr. Williams reported that the streets department is ordering flashing stop signs to be installed on E. Nez Perce approaching the intersection at S. Tiger Drive; staff does not feel that regular stop signs would be sufficient as the eastbound/westbound traffic is not accustomed to stopping there. Upon inquiry by Councilman Barber, a “stop ahead” sign can be installed heading eastbound but the westbound side belongs to the Jerome Highway District.

Mayor Davis commented on street signs and the words “street” versus “avenue” on the same streets.

Mr. Carpenter commented that most street projects will be wrapped up within the next few weeks. 100 North/16th Ave E was paved along with N. Davis and 300 S will be paved next. Regarding the sewer project on Nez Perce, the east side will open soon and work will commence on the west side.

ADJOURNMENT:

There being nothing further to discuss, Mayor Davis adjourned this August 20, 2019 regular meeting of the Jerome City Council at 6:55 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Gomes, City Clerk