

August 15, 2023

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m. While council chambers were open to the public, the meeting was also held by teleconference and the public was encouraged to continue with social distancing. The video conference was conducted via Zoom and was made available to all members of the public in a format that allowed all participants to hear the meeting, including all deliberations by members of the Council and other speakers addressing the council, whether in person or via virtual connection, and to comment if so desired, all of which was noted in the agenda, email, and notices at council chambers and on the city's website.

Present: Mayor David M. Davis, Councilman Chris Barber, Councilman Jason Peterson, Councilman Brent "Oop" Johnson, and Councilman Bryan Craig.

Also present were staff members: City Clerk Bernadette Coderniz, Legal Counsel Ted Larsen, City Administrator Mike Williams, City Engineer Tyson Carpenter, Public Works Director Brian Ahrens, Library Director Linda Mecham, Building Official Dave Richey, Wastewater Operations Supervisor Brad Henry, IT Staff Technician Andy Newbry, Finance Director Ross Hyatt, Accounting and Budget Manager Lori McCrae, Human Resources and Planning Services Director Esmeralda Chavez, Fire Chief Mike Harrison, Police Captain Dennis Clark, and Police Captain Anthony Gratzer.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Pastor Kevin Ashley with the Life Church of the Magic Valley.

OATH OF OFFICE – PATROL OFFICER:

Mayor Davis administered the Oath of Office to new Patrol Officer Luis Mendoza. Captain Clark stated Officer Mendoza grew up in Jerome and had wanted to work for the police department for some time. He graduated from Jerome High School and staff is pleased to have him on the department. Captain Clark also congratulated Officer Mendoza and his fiance on their pending nuptials.

PUBLIC HEARING – FY2022-2023 APPROPRIATIONS:

This being the time and place published for the consideration of an amendment to the budget for the fiscal period October 1, 2022 through September 30, 2023 by appropriating monies received by the City of the Jerome in the amount of \$2,678,987, the Chair called the public hearing open at 5:35 p.m. and briefly reviewed the procedures that will be followed.

Staff presentation:

Mr. Hyatt appeared before Council to recommend approval of the amended FY2023 budget to appropriate unexpected revenues received during the fiscal year. He briefly explained the sources of the revenues received and allocated to each fund. The public hearing is required for the amendment just as a public hearing is required in the regular budget approval process.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:40 p.m.

ORDINANCE NO. 1221, BILL NO. 706, INTRODUCTION:

Mr. Hyatt recommended that the rules pertaining to the reading of the bill on three separate occasions be suspended. The appropriations ordinance should be adopted prior to the submission of the property tax budget to the County.

Councilman Barber sponsored the bill.

Councilman Barber made the motion to suspend the rules pertaining to the reading of an ordinance on three separate occasions and direct the clerk to read Bill No. 706 once by title to constitute three readings. Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

The clerk read the bill once by title only; the full bill is in full as follows:

**ORDINANCE NO. 1221
BILL NO. 706**

AN ORDINANCE OF THE CITY OF JEROME, IDAHO AMENDING ORDINANCE NO. 1209 THE APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023: APPROPRIATING ADDITIONAL MONEYS THAT ARE TO BE RECEIVED BY THE CITY OF JEROME, IDAHO, IN THE SUM OF \$2,678,987 AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO:

SECTION 1. That Ordinance No. 1209, the appropriation ordinance for the City of Jerome, Idaho, for the fiscal year commencing October 1, 2022 and ending September 30, 2023, be and the same is hereby amended as follows:

That the additional sum of \$16,481 be appropriated out of the revenues in the General Fund to be used for authorized activities.

That the additional sum of \$1,128,861 be appropriated out of the revenues in the Street Fund to be used for authorized activities.

That the additional sum of \$951,200 be appropriated out of the revenues in the Park Fund to be used for authorized activities.

That the additional sum of \$92,932 be appropriated out of the revenues in the Irrigation Fund to be used for authorized activities.

That the additional sum of \$317,207 be appropriated out of the revenues in the Water Fund to be used for authorized activities.

That the additional sum of \$172,306 be appropriated out of the revenues in the Sewer Fund to be used for authorized activities.

SECTION 2. This ordinance shall be in full force and effect from and after its passage, approval and publication.

PASSED by the City Council and approved by the Mayor of the City of Jerome, Idaho this 15th day of August, 2023.

By:

/s/ David M. Davis

Mayor David M. Davis

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Barber made the motion to adopt Bill No. 706 as Ordinance No. 1221. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

PUBLIC HEARING – FY2023-2024 APPROPRIATIONS:

This being the time and place published for the consideration of the proposed budget for the 2023-2024 FY Budget, the Chair called the public hearing open at 5:42 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Mr. Hyatt presented the final budget for Fiscal Year 2023-2024 and briefly reviewed the Calendar of Events. On August 1st the council adopted the tentative budget which set maximum expenditures, and this evening's presentation would include the option of adopting the final budget for FY2023-24 after the required public hearing. The Council approved to take new construction and the 3% base budget growth factor which would result in a tax levy of .0059500886. This figure is based on a total taxable assessment of \$1,069,519,000 (value received from Jerome County) along with the recently passed House Bill 392 which is expected to give property tax homeowners a 25% reduction in their tax bill. Mr. Hyatt also reviewed the cost of living in Jerome and the 10-year tax rate history. He explained the reserves target of approximately 25% of the City's annual expenditures; and that unrestricted reserves either meet or exceed those targets. Budget figures were briefly reviewed, and Mr. Hyatt reminded Council that several capital projects are included in the FY2023-24 budget. Rate increases are recommended in the irrigation, sanitation, water, and wastewater funds by approximately 6.3%, and the total budget for FY2023-24 will be \$35,718,766.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:49 p.m.

ORDINANCE NO. 1222, BILL NO. 707, INTRODUCTION:

Mr. Hyatt recommended that the rules pertaining to the reading of the bill on three separate occasions be suspended. The appropriations ordinance should be adopted prior to the submission of the property tax budget to the County by September 7th.

Councilman Johnson sponsored the bill.

Councilman Barber moved to suspend the rules pertaining to the reading of an ordinance on three separate occasions and direct the clerk to read Bill No. 707 once by title to constitute three readings. Second to the motion was made by Councilman Craig. After consideration, the

motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

The clerk read the bill once by title only; the full bill is in full as follows:

ORDINANCE NO. 1222
BILL NO. 707

AN ORDINANCE OF THE CITY OF JEROME, IDAHO, APPROPRIATING THE SUMS OF MONEY NECESSARY TO DEFRAY ALL THE EXPENSES AND LIABILITIES OF THE SAID CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; STATING AND SETTING FORTH THE FUNDS FOR WHICH SUCH APPROPRIATIONS ARE MADE, THE OBJECT AND PURPOSES THEREFORE, AND THE AMOUNTS APPROPRIATED FOR EACH FUND, OBJECT AND PURPOSE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO:

Section 1. That this ordinance shall be termed the Annual Appropriation Ordinance for the City of Jerome, Idaho.

Section 2. That there be and hereby are appropriated the sums of money necessary to defray all the necessary expenses and liabilities of the City of Jerome for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

	Personnel	Operations	Capital	Debt Service	Transfers	Totals
General						
Legislation	\$ 74,181	\$ 1,000	\$ 15,000	\$ -	\$ -	\$ 90,181
Executive	15,132	1,850	-	-	-	\$ 16,982
Administration	251,125	415,994	-	63,000	130,318	\$ 860,437
Law Enforcement	2,134,612	454,910	128,894	-	-	\$ 2,718,416
Fire	1,490,345	225,746	10,000	217,366	-	\$ 1,943,457
Building	240,079	13,138	5,000	-	-	\$ 258,217
Animal Control	168,700	38,883	-	-	-	\$ 207,583
Total General Fund	\$ 4,374,174	\$ 1,151,521	\$ 158,894	\$ 280,366	\$ 130,318	\$ 6,095,273
Streets	914,148	939,973	6,633,634	-	65,578	\$ 8,553,333
Library	385,926	101,641	50,000	-	11,235	\$ 548,802
Parks	164,907	92,926	1,376,210	-	6,195	\$ 1,640,238
Irrigation	104,588	92,740	27,500	-	10,016	\$ 234,844
Sanitation	114,093	319,207	-	-	7,352	\$ 440,652
Water	1,429,956	881,583	3,348,400	345,750	62,402	\$ 6,068,091
Sewer	1,871,965	2,345,104.00	5,172,167	2,631,720	116,577	\$ 12,137,533
GRAND TOTALS	\$ 9,359,757	\$ 5,924,695	\$ 16,766,805	\$ 3,257,836	\$ 409,673	\$ 35,718,766

Section 3. That this ordinance shall become effective upon its passage and publication as required by law.

PASSED BY THE COUNCIL this 15th day of August, 2023.

APPROVED BY THE MAYOR this 15th day of August, 2023.

By:
/s/ David M. Davis
 David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Barber moved to adopt Bill No. 707 as Ordinance No. 1222. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

PUBLIC HEARING – FEE INCREASES:

This being the time and place published for the consideration of increases in fees and charges proposed to increase by 5% or more, the Chair called the public hearing open at 5:53 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Mr. Hyatt spoke of the state requirement that a public hearing be held for any fee increases which exceed 5%. Staff recommends increases in the irrigation, sanitation, water, and wastewater fees of approximately 6.2%. Staff also recommends fee increases for the Public Works chipper and dump truck services, and road cut fees.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:54 p.m.

RESOLUTION NO. 07-23:

Mr. Hyatt spoke of the existing agreement with PSI Waste Services and the increase requirement due to inflation. Staff recommended that the rate be increased from \$8.57 to \$9.11 per residence per garbage can. The fee for additional cans will increase from \$2.22 to \$2.36.

The clerk read Resolution No. 07-23 in full as follows:

RESOLUTION NO. 07-23

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF JEROME, IDAHO, RECINDING RESOLUTION NO. 13-22, AND ADOPTING NEW RATES FOR THE RESIDENTIAL SANITATION SERVICES WITHIN THE CITY OF JEROME.

WHEREAS, the City of Jerome is under agreement with PSI Waste Systems for sanitation services for the residential customers residing within the City of Jerome's corporate limits; and

WHEREAS, the present rate is less than what the City needs to provide for sufficient resources in the sanitation fund and to charge fees in accordance with the current FY 2021-2025 PSI Sanitation Contract rate schedule; and

WHEREAS, Jerome Municipal Code 8.04.050 provided for the adoption of a rate schedule for the collection of garbage and rubbish by resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Jerome, Idaho as follows:

Section 1. Resolution No. 13-22 is rescinded in its entirety.

Section 2. That there is hereby adopted and established a schedule of rates for the collection of sanitation within the City of Jerome, Idaho, as follows:

- a.) Increase the fee from \$8.57 to \$9.11 per residence, not requiring more than one (1) pick-up per week.
- b.) Increase the fee from \$8.57 to \$9.11 for each apartment, mobile home or manufactured home, not requiring more than one (1) pick-up per week.
- c.) Increase the fee for additional sanitation receptacles from \$2.22 to \$2.36.

Section 3. The rates for all other users not specified shall be remain in accordance with that certain schedule of September 21, 1965, as amended, adopted in accordance with Ordinance #399, which said schedule remains on file in the office of the City Clerk.

Section 4. This revised rate schedule shall be effective the 1st day of October 2023, and shall be billed commencing with the first billing cycle following said date.

Section 5. The deposit charge of \$15.00 per household, residence or other unit using sanitation services was established with the passage of Resolution 01-11. Said deposit shall stand as security for payment of accrued monthly charges and shall be returned in full upon proof of all outstanding charges for said service having been paid. Provided, however, that said deposit shall, in any event, be returned to the user upon timely payment in full of all sanitation collection user charges for twelve (12) consecutive months.

PASSED BY THE COUNCIL this 15th day of August, 2023.

SIGNED BY THE MAYOR this 15th day of August, 2023.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Coderniz
Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 07-23. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

RESOLUTION NO. 08-23:

Mr. Hyatt stated the resolution would reflect staff-recommended increases to all debt service, operating, and capital reserve base rates in the water fund; the usage rate will not be increased. He explained the City's water operating budget is reliant upon \$160,000 of interest income, and staff found it necessary to increase the base rates to prepare for the future. The total increase per month per household will be \$1.14.

The clerk read Resolution No. 08-23 in full as follows:

RESOLUTION NO. 08-23

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING CONFLICTING RESOLUTIONS, ADOPTING AN INCREASE TO THE WATER SERVICE BASE RATES FOR DEBT SERVICE RESERVE, CAPITAL RESERVE, AND OPERATING RESERVE, ALL AS AUTHORIZED BY JEROME MUNICIPAL CODE 13.24.035(D), AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jerome owns a domestic water system by which residents of the city of Jerome and some surrounding areas are delivered domestic water; and

WHEREAS, the City of Jerome has undergone a review of its domestic water rates and has determined that the existing rates need to be modified to provide sufficient revenues to defray the costs of the repair, maintenance and operation of the domestic water system; and

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. All resolutions in conflict with this resolution are hereby repealed.

SECTION 2. The Jerome Municipal Code 13.24.035(d) allows for future rate changes by resolution duly passed by a majority of the full City Council.

SECTION 3. The volume water rate shall be one dollar and seventy-two cents (\$1.72) per one hundred (100) cubic feet of water consumed, to be billed monthly.

SECTION 4. The monthly base rate to be used exclusively for the payment of all debt service of the water fund shall be ~~four dollars and thirty one cents (\$4.31)~~ four dollars and fifty-eight cents (\$4.58); the monthly base rate to be used exclusively for the payment of capital projects of the water fund shall be ~~eight dollars and eight cents (\$8.08)~~ eight dollars and fifty-nine cents (\$8.59); and the monthly base rate to be used exclusively for the payment of operation and maintenance costs of the water fund shall be ~~five dollars and seventy three cents (\$5.73)~~ six dollars and nine cents (\$6.09).

The foregoing rates shall be based on a three-fourths inch (3/4") diameter water connection equivalent. Basic rates for all other services different than three-fourths (3/4") inch diameter water connection shall be calculated by the following formula:

$$\text{Monthly Base Rate} = 1.778 \times \text{BR} \times \text{D}^2$$

Where: BR = The standard base rate for a 3/4 –inch diameter water connection;

D = Diameter of water connection in inches.

Base Rates			
	Debt Service	Capital Reserve	Operating Reserve
¾" Meter	\$4.58	\$8.59	\$6.09
1" Meter	\$8.14	\$15.28	\$10.83
1 ½" Meter	\$18.33	\$34.36	\$24.37
2" Meter	\$32.58	\$61.08	\$43.33
3" Meter	\$73.32	\$137.45	\$97.49
4" Meter	\$130.33	\$244.34	\$173.31
6" Meter	\$293.25	\$549.76	\$389.94

SECTION 5. Surcharge Base Rates. The monthly surcharge base rate to be used exclusively for the payment of all debt service of the water fund shall be ~~four dollars and sixty-one cents (\$4.61)~~ four dollars and ninety cents (\$4.90); the monthly surcharge base rate to be used exclusively for the payment of capital projects of the water fund shall be ~~eight dollars and sixty-five cents (\$8.65)~~ nine dollars and nineteen cents (\$9.19); and the monthly surcharge base rate to be used exclusively for the payment of operation and maintenance costs of the water fund shall be ~~six dollars and thirteen cents (\$6.13)~~ six dollars and fifty-two cents (\$6.52).

The foregoing rates shall be based on a three-fourths inch (3/4") diameter water connection equivalent. Basic rates for all other services different than three-fourths (3/4") inch diameter water connection shall be calculated by the following formula:

$$\text{Monthly Base Rate} = 1.778 \times \text{BR} \times \text{D}^2 \times 1.07$$

Where: BR = The standard base rate for a 3/4 –inch diameter water connection;

D = Diameter of water connection in inches.

Surcharge Base Rates			
	Debt Service	Capital Reserve	Operating Reserve
¾" Meter	\$4.90	\$9.19	\$6.52
1" Meter	\$8.71	\$16.34	\$11.59
1 ½" Meter	\$19.61	\$36.76	\$26.08
2" Meter	\$34.86	\$65.36	\$46.36
3" Meter	\$78.45	\$147.07	\$104.31
4" Meter	\$139.46	\$261.45	\$185.44
6" Meter	\$313.78	\$588.25	\$417.24

SECTION 6. This revised rate schedule shall be effective the 1st day of October 2023, and shall be billed commencing with the first billing cycle following said date.

PASSED BY THE COUNCIL this 15th day of August, 2023.

SIGNED BY THE MAYOR this 15th day of August, 2023.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 08-23. Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

RESOLUTION NO. 09-23:

Mr. Hyatt spoke of the recommended Wastewater fee increases. All base rates and the usage rate increases will result in an increase of \$3.62 per household per month.

The clerk read Resolution No. 09-23 in full as follows:

RESOLUTION NO. 09-23

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING CONFLICTING RESOLUTIONS, INCREASING THE CURRENT OPERATING USAGE RATE AS WELL AS OPERATING, DEBT SERVICE AND CAPITAL BASE RESERVE RATES AS AUTHORIZED BY JEROME MUNICIPAL CODE 13.20.060, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jerome provides utility for domestic wastewater services; and

WHEREAS, effective October 1, 2013, the City of Jerome adopted an increase to provide sufficient revenues to defray the costs of the repair, maintenance and operation of the domestic wastewater system; and

WHEREAS, effective August, 2022, the City of Jerome adopted Resolution 15-22 that provided detailed allocation of the wastewater base rate fees; and

WHEREAS, the City of Jerome desires to increase the current operating usage rate as well as operating, debt service, and capital base reserves rates by 6.3%;

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. All resolutions in conflict with this resolution are hereby repealed.

SECTION 2. The Jerome Municipal Code 13.20.060 allows for future rate changes by resolution duly passed by a majority of the full City Council.

SECTION 3. The sewer use rates are hereby established as follows:

SECTION 4. This revised rate schedule shall be effective the 1st day of October 2023, and shall be billed commencing with the first billing cycle following said date.

PASSED BY THE COUNCIL this 15th day of August, 2023.

SIGNED BY THE MAYOR this 15th day of August, 2023.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Coderniz
Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 09-23. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

RESOLUTION NO. 10-23:

Mr. Hyatt spoke of the City's dump truck service and the last rate increase in 2008. Staff recommended that the fee be increased from \$30 to \$60. Upon inquiry by Councilman Craig, Mr. Hyatt explained the dump truck process (residents sign up for a City dump truck to be brought to their home; they fill the dump truck with approved items and City staff then picks it up the truck and takes it to the transfer station). Upon inquiry by Councilman Peterson, Mr. Ahrens stated this service is used approximately 40-50 times per year.

The clerk read Resolution No. 10-23 in full as follows:

RESOLUTION NO. 10-23

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING RESOLUTION 13-08, ADOPTING INCREASED FEES ASSOCIATED WITH USING PUBLIC WORKS DEPARTMENT DUMP TRUCK, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jerome desires to continue its responsiveness to the citizens by continuing to offer high quality services; and

WHEREAS, the City of Jerome adopted Resolution 13-08 on July 15, 2008; and

WHEREAS, Resolution 13-08 established fees associated with the use of Public Works Dump Trucks for the removal of residential yard waste and debris; and

WHEREAS, the Idaho Code section 63-1311 (a) requires cities to hold a public hearing when rate increases exceed five percent (5%); and

WHEREAS, a public hearing to increase the fees associated with the use of City's dump trucks was held on August 15, 2023; and

WHEREAS, the City of Jerome surveyed many of the surrounding communities and found that they do not offer this service to their respective residents; and

WHEREAS, an increased fee is necessary to defray the City's cost for fuel, equipment maintenance and personnel to provide the service.

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. Resolution No. 13-08 is hereby repealed.

SECTION 2. The user fee of thirty dollars (\$30.00) per private property owner request for use of the City's dump truck is increased to sixty dollars (\$60.00).

SECTION 3. This resolution shall be in effect upon passage and approval of the Mayor and Council.

PASSED BY THE COUNCIL this 15th day of August, 2023.

SIGNED BY THE MAYOR this 15th day of August, 2023.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Coderniz
Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 10-23 (Dump Truck Fee Increase). Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

RESOLUTION NO. 11-23:

Councilman Craig inquired about the chipper service, and Mr. Ahrens briefly explained the process (residents request the chipper service, and staff chips limbs with City equipment).

The clerk read Resolution No. 11-23 in full as follows:

RESOLUTION NO. 11-23

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING RESOLUTION 12-08, ADOPTING A NEW RATE FOR CHIPPER SERVICE IN THE CITY OF JEROME, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jerome desires to continue its responsiveness to the citizens by continuing to offer high quality services; and

WHEREAS, the City of Jerome adopted Resolution 12-08 on July 15, 2008; and

WHEREAS, Resolution 12-08 established fees associated with the service of bringing the chipper to the site, chipping the branches, and hauling the debris from the site; and

WHEREAS, the Idaho Code section 63-1311 (a) requires cities to hold a public hearing when rate increases exceed five percent (5%); and

WHEREAS, a public hearing to increase the fees associated with the use of City's chipper was held on August 15, 2023; and

WHEREAS, an increased fee is necessary to defray the City's cost for fuel, equipment maintenance and personnel to provide the service.

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. Resolution No. 12-08 is hereby repealed.

SECTION 2. The user fee of twenty dollars (\$20.00) per private property owner request for use of the City's chipper is increased to sixty dollars (\$60.00).

SECTION 3. This resolution shall be in effect upon passage and approval of the Mayor and Council.

PASSED BY THE COUNCIL this 15th day of August, 2023.

SIGNED BY THE MAYOR this 15th day of August, 2023.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz
Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 11-23 (Chipper Fee Increase). Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

RESOLUTION NO. 12-23:

There was brief discussion regarding the fees and responsibility to pay said fees. Mr. Hyatt and Mr. Ahrens explained the difference in who covers the road cut and patchwork fees.

The clerk read Resolution No. 12-23 in full as follows:

RESOLUTION NO. 12-23

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING CONFLICTING RESOLUTIONS, ADOPTING INCREASED FEES TO CUT CURBS, STREETS, OR PUBLIC PATHWAYS, OR TO MAKE EXCAVATIONS WITHIN CITY STREET RIGHTS OF WAY, AND PROVIDING AND EFFECTIVE DATE.

WHEREAS, the City of Jerome desires to continue its responsiveness to the citizens by continuing to offer high quality services; and

WHEREAS, the Idaho Code section 63-1311 (a) requires cities to hold a public hearing when rate increases exceed five percent (5%); and

WHEREAS, the Jerome Municipal Code section 12.16.040 requires a non-refundable fee as set by resolution of the Jerome City Council to cut curbs, streets, or public pathways or to make excavations within city street rights of way; and

WHEREAS, a public hearing to increase the fees to cut curbs, streets, or public pathways or to make excavations within city street rights of way was held on August 15, 2023; and

WHEREAS, an increased fee is necessary to defray the City's cost for fuel, equipment maintenance and personnel to provide the service.

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. All resolutions in conflict with this resolution are hereby repealed.

SECTION 2. The fees for application to cut curbs, streets, or public pathways or to make excavations within city street rights of way shall be as follows:

Full road cut	\$900	\$1,200
Half road cut	\$500	\$800
Developer Pays:		
Full Road Cut	\$	75
Half Road Cut	\$	50

SECTION 3. This resolution shall be in effect upon passage and approval of the Mayor and Council.

PASSED BY THE COUNCIL this 15th day of August, 2023.

SIGNED BY THE MAYOR this 15th day of August, 2023.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Coderniz
Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 12-23 (Road Cut Increase). Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

Mr. Hyatt noted the irrigation assessments will be formally addressed to the Board of Corrections in March 2024.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the August 1, 2023 regular meeting
2. Approve payment to Keller Associates and JC Constructors for the Wastewater New Headworks
3. Approve payment to Freeform and Starr Corp. for the Police Station
4. Approve payment to Burks Excavation for the Jerome Southside Park project
5. Approve payment to Idaho Materials & Construction for the Main Street Sidewalk project

6. Approve payment to Lombard Conrad for the Police Station interior design and Phase 2 Services
7. Approve payment to the Jerome Urban Renewal Agency for Area 5 Park Contribution/ARPA Funds
8. Approve payment to Zions First Nation Bank for Principal and Interest on IBB Revenue Bond Series 2014A, 2014C, 2017A, and 2021B
9. Approve Lease Agreement Renewal No. 6 with the Idaho Military Division
10. Approve Park Reservation by the Idaho Second Amendment Alliance for their 22-city Tour at ICCU Park on August 31st
11. Approve Park Reservation by St. Jerome's Catholic Church for the Feast of St. Jerome at ICCU Park on September 10th
12. Monthly Department Reports
13. Approve Claims

Adam R. Mix \$250.00, Aerial Certifications & Inspections LLC \$1,156.00, Air St. Luke's \$315.00, Amazon Capital Services \$275.11, Andrew S. Newbry \$18.25, Anthony Morris \$157.20, Ardurra Group Inc \$24,588.71, Armando Barragan \$116.66, B & R Bearing \$666.09, Badger Meter \$945.18, BDP Industries \$5,386.84, Boise Office Equipment \$648.57, Brenntag Pacific Inc \$14,240.93, Brodart Co. \$21.76, Bullock Automation and Electric \$2,145.34, Burks Excavation Corp of Idaho \$431,745.93, Callen Refrigeration LLC \$175.00, Center Point Large Print \$94.08, Century Link \$1,629.20, Centurylink Business Services \$32.93, Chase Paymenttech \$2,094.72, Cintas Corporation \$759.75, City of Jerome \$608,709.47, CNH Industrial America LLC \$5,468.01, Consolidated Electrical Dist. \$51.93, Culligan Soft Water Service \$261.00, D & B Supply \$1,266.65, Dewitt Diesel Inc \$535.66, Dig Line Inc \$534.82, Ehm Engineers Inc. \$255.00, Electrical Contractors of ID \$260.00, Emergency Responders Health \$2,745.00, Enviro-Clean Intermountain LLC \$1,781.35, Ergometrics & Applied Personnel Research \$178.60, Ergon Asphalt & Emulsions Inc \$59,751.27, Farmore of Idaho \$646.40, First Federal Bank \$60,398.92, Flowpoint Environmental \$1,095.00, Fred Kenyon Repair Inc. \$591.17, Freedom Electric Inc. \$1,028.32, Freedom Mailing Services Inc \$2,458.10, Freeform \$235,018.57, Gabriela Hernandez-Arellano \$34.11, Gem State Welder's Supply \$696.49, Goble Sampson Associates Inc. \$80.00, Go-Fer It Express \$360.00, Grainger \$359.18, Greatamerica Financial Services \$165.00, Guillermo Garcia \$420.00, H.D.Fowler \$6,793.67, Harvey's Office Plus \$17.96, Heglar Creek Electric LLC \$5,545.66, High Desert Bobcat \$156.90, Home Depot Credit Services \$37.99, Hydro Specialties Company \$18,125.84, Idaho Construction Supply \$717.00, Idaho Materials and Construction \$540,637.10, Idaho Power Co. \$115,597.45, Idaho State Police \$1,825.00, Ingram Book Company \$997.18, Integrity Pump Solutions Inc \$24,191.22, Intermountain Gas Company \$978.65, Intl Institute of Muni Clerks \$185.00, Jackson Group Peterbilt \$6,763.19, JC Constructors Inc \$543,281.17, Jerome 20/20 \$20,000.00, Jerome Chamber of Commerce \$300.00, Jerome City Water Department \$8,209.68, Jerome County \$26,197.54, Jerome Printshop \$199.00, Jerome Rotary Club \$700.00, Jerome Urban Renewal Agency \$2,238,908.00, Jimenez Auto Repair LLC \$1,215.99, Julianne Medina \$95.39, Keller Associates Inc \$77,779.87, L.N. Curtis & Sons \$2,534.90, Les Schwab Tire Centers Inc \$1,503.30, Lexisnexis Risk Solutions \$33.50, Libri System \$12,929.02, Lombard-Conrad Architects P.C. \$11,170.63, Lowder's Painting LLC \$13,340.00, Magic Valley Labs \$8,537.85, Master Muffler \$354.73, Maverick Data Systems \$750.00, McHugh Bromley PLLC \$7,014.10, Minert & Associates Inc. \$225.00, Mountain View Spraying Inc \$71.00, Mr. Steam Carpet Cleaning \$1,680.00, Munimetrix Systems Corp. \$79.98, Mwi Veterinary Supply \$1,278.96, Napa Auto Parts \$446.16, Northside Canal Co. \$75.00, Oclc Inc. \$2,060.82, Pacificsource Administrators \$1,960.12, Personnel Plus Inc. \$12,851.44, Pinnacle Technologies \$1,398.40, Pipeco \$863.52, Prevent Fire LLC S Corp \$964.00, Pro-Flame Inc \$36.10, Project Mutual Telephone \$326.88, PSI Environmental Services Inc \$24,986.02, Quadient Finance USA

Inc \$245.00, Rain Deck LLC \$395.35, Rainbow Book Company \$866.42, Red Lion Hotel Boise Downtowner \$220.00, Rexel USA Inc \$151.32, Ridley's Food & Drug \$71.92, Rocky Mtn Information Network \$100.00, Sage Supply Inc \$162.66, Sawtooth Veterinary Services \$733.00, Signed Sealed & Delivered \$102.19, Silversky Inc - Dept 106071 \$2,428.59, Skaggs Companies Inc. \$1,240.66, SKM Inc. \$745.00, Smith Promotions \$614.50, Something More \$78.29, Southern Idaho Solid Waste \$6,199.20, Spring Cleaning \$800.00, St Luke's \$35.00, Starr Corp \$95,121.60, Steven R McMahan \$89.11, Tacoma Screw Products Inc \$57.01, Thatcher Company \$8,991.33, Times News \$357.83, T-Mobile \$643.70, Treasure Valley Coffee Inc. \$236.24, U.S. Bank Equipment Finance \$479.79, Underwood Recycling \$212.59, United States Treasury \$330.00, Urgent Care of Jerome - Billing Dept \$225.00, USA Bluebook \$7,018.90, Valley Office Systems \$75.70, Valley Wide Cooperative \$17,735.34, Verizon Wireless \$3,460.57, W-Cubed Inc. \$4,908.14, Weidner & Associates \$180.00, Western Construction Inc \$13,461.50, Western Refrigeration Service \$259.74, Western States Equipment \$5,730.78, Western Waste Services \$1,728.65, Wickel Tire Inc \$78.39, Williams Meservy & Larsen LLP \$12,856.42, Winn & Co. Inc. \$49,359.00, Wolverton Homes \$19.84, Xpress Bill Pay \$1,266.84, Zions First National Bank \$1,321,245.89.

Councilman Barber made the motion to approve the consent calendar as presented.. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

SURPLUS EQUIPMENT, POLICE DEPARTMENT:

Captain Clark stated these two pieces of equipment are no longer used by the department. Mr. Williams reminded Council that the City's procurement policy does not allow for Council to bid on auction items.

Councilman Barber made the motion to declare the following City property listed below as surplus property and authorize the Chief of Police and City Clerk to sell the items by auction:

- IBM Personal Wheelwriter Typewriter Model 6781 serial number 11-0299900 City of Jerome tag number 1198 with 8 B192 NU.KOTE cartridges, 5 192LT NU.KOTE cartridges, 2 additional IBM Printwheel II font wheels, 1 86L NU.KOTE Correction cartridge and 1 Lexmark 1380999 correction cartridge
- One small woodgrain portable secretarial desk, City Police Department tag number 00267.

Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

COUNCIL REPORTS:

Councilman Barber stated the Jerome County Fair was a big success with good vendor and attendance numbers this year.

Councilman Craig inquired about the contractors installing cable throughout Jerome and if they were almost finished. Mr. Ahrens replied that the contractors will be in town for some time still for both line installation and repair work. Councilman Craig also asked about the bike path on S. Lincoln and its present condition. Brief discussion ensued regarding the bike path along S. Lincoln and portions which are maintained by the Jerome Recreation District (JRD). Councilman Barber spoke of a collective maintenance agreement regarding maintenance, and

Councilman Craig spoke of the need to keep the path maintained and recommended that staff meet with JRD staff to discuss existing and future needs.

Councilman Peterson commented on park reservations listed under the consent agenda.

DEPARTMENT REPORTS:

Mr. Williams reported on the housing development at the old Northside Canal Company property on N. Lincoln and 10th, and noted that portions of Birch and N. Lincoln were closed for tie-in work; the roads were expected to be opened as quickly as possible. The Friday Night Lights event will be held at the high school on Friday night, and Joe Mama's Car Show will begin with festivities on Friday night and lead into the car show on Saturday. All proceeds from the Friday Night Lights football game will go to the high school football team. A special Council meeting will be held on August 29th. Mr. Williams expects an approval item to be presented followed by a tour of existing project facilities. Regarding the new police station, Mr. Williams stated the open house will most likely be held during the first week in September. The 2nd Annual Carl Nellis Day of Service will be held on September 16th, and staff are compiling a list of projects. He noted that last year's event had a good amount of community support.

Upon inquiry by Councilman Barber regarding street parking along E. Main where the new sidewalk was recently added, Mr. Williams stated that police department staff has been vigilant in educating nearby residents about parking on the street and not the new sidewalk itself. He further stated any action regarding parking would need to take place at a future Council meeting and listed as an action item on the agenda if Council were to request no parking via ordinance. Brief discussion ensued regarding parking, and Mr. Williams stated those parking illegally can be addressed by law enforcement along with those who may be obstructing the sidewalk; any changes or parking restrictions would need to be addressed at a future Council meeting. Councilman Peterson inquired about the City's authority to restrict parking on the roadway owned by the Idaho Transportation Department (ITD), and Mr. Williams stated the City has an agreement with ITD regarding parking on the state highway.

EXECUTIVE SESSION:

Councilman Barber made the motion to enter into executive session pursuant to Idaho Code 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent at 6:34 p.m. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Peterson, Councilman Craig, Councilman Barber, and Councilman Johnson. **NAYS:** None.

ADJOURNMENT:

There being nothing further to discuss, Mayor Davis reconvened and adjourned this August 15, 2023 regular meeting of the Jerome City Council at 7:12 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Coderniz, City Clerk