

August 16, 2022

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m. While council chambers were open to the public, the meeting was also held by teleconference and the public was encouraged to continue with social distancing. The video conference was conducted via Zoom and was made available to all members of the public in a format that allowed all participants to hear the meeting, including all deliberations by members of the Council and other speakers addressing the council, whether in person or via virtual connection, and to comment if so desired, all of which was noted in the agenda, email, and notices at council chambers and on the city's website.

Present: Mayor David M. Davis, Councilman Chris Barber, Councilman Brent "Oop" Johnson and Councilman Bryan Craig. Councilman Jason Peterson joined via Zoom.

Also present were staff members: City Clerk Bernadette Coderniz, City Administrator Mike Williams, City Engineer Tyson Carpenter, Wastewater Maintenance Supervisor Brad Henry, Public Works Director Brian Ahrens, IS Director Carlos Hernandez, Library Director Linda Mecham, Finance Director Ross Hyatt, Accounting and Budget Manager Lori McCrae, Human Resources Manager Esmeralda Chavez, Planning and Zoning Manager Ervina Covcic, Fire Chief Mike Harrison, Police Chief Duane Rubink, and Police Captain Anthony Gratzler. Legal Counsel Ted Larsen joined the meeting at 5:48 p.m.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Pastor Jason Gullidge with St. Paul's Lutheran Church.

PUBLIC HEARING – FY2022-2023 APPROPRIATIONS:

This being the time and place published for the consideration of the proposed budget for the 2022-2023 FY Budget, the Chair called the public hearing open at 5:31 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Mr. Hyatt appeared before council to present the final budget for Fiscal Year 2022-2023 and request that Council adopt the appropriations ordinance. The FY2022-23 budget includes a tax rate of \$6.76 per \$1,000 of taxable value, which includes the new construction budget and the close out of Area 2; he noted the tax rate for FY2021-22 was \$8.17 per \$1,000 of taxable value. Mr. Hyatt reviewed the Reserve Summary and stated that the City is meeting the minimum 25% reserves in all funds. The Governmental Funds total budget is \$16.3 million, a majority of which is allocated to the new police station as well as street capital projects (URA Area 2 closure funds allocated to streets). The budget for Enterprise Funds is \$21 million and includes the Headworks facility project and the 10th Street Well project. The total budget of \$37.4 million includes \$18 million in the capital budget for the projects listed above plus others. The Cost of Living analysis was briefly reviewed, and Mr. Hyatt stated the average household will see a monthly increase of \$9.51. This figure includes the total tax assessment and increases in the water, sanitation and wastewater rates to be explained later in the meeting.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:37 p.m.

ORDINANCE NO. 1209, BILL NO. 694 – INTRODUCTION:

Mr. Hyatt stated staff recommends that the rules pertaining to the reading of the bill on three separate occasions be suspended. The appropriations ordinance should be adopted prior to the submission of the property tax budget to the County.

Councilman Barber sponsored the bill.

Councilman Barber moved to suspend the rules pertaining to the reading of an ordinance on three separate occasions and direct the clerk to read Bill No. 694 twice by title and once in full tonight to constitute three readings. Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

The clerk read the bill twice by title and once in full as follows:

**ORDINANCE NO. 1209
BILL NO 694**

AN ORDINANCE OF THE CITY OF JEROME, IDAHO, APPROPRIATING THE SUMS OF MONEY NECESSARY TO DEFRAY ALL THE EXPENSES AND LIABILITIES OF THE SAID CITY FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; STATING AND SETTING FORTH THE FUNDS FOR WHICH SUCH APPROPRIATIONS ARE MADE, THE OBJECT AND PURPOSES THEREFORE, AND THE AMOUNTS APPROPRIATED FOR EACH FUND, OBJECT AND PURPOSE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO:

Section 1. That this ordinance shall be termed the Annual Appropriation Ordinance for the City of Jerome, Idaho.

Section 2. That there be and hereby are appropriated the sums of money necessary to defray all the necessary expenses and liabilities of the City of Jerome for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

	Personnel	Operations	Capital	Debt Service	Transfers	Totals
General						
Legislation	\$ 67,750	\$ 1,000	\$ 15,000	\$ -	\$ -	\$ 83,750
Executive	15,203	1,850	-	-	-	\$ 17,053
Administration	237,468	423,872	2,248,908	63,000	252,978	\$ 3,226,226
Law Enforcement	1,934,036	400,249	4,920,642	-	-	\$ 7,254,927
Fire	1,395,642	201,038	25,000	56,210	-	\$ 1,677,890
Building	174,340	10,988	5,000	-	-	\$ 190,328
Animal Control	156,099	39,004	-	-	-	\$ 195,103
Total General Fund	\$ 3,980,538	\$ 1,078,001	\$ 7,214,550	\$ 119,210	\$252,978	\$12,645,277
Streets	873,430	513,617	1,531,509	-	66,133	\$ 2,984,689
Library	338,863	118,963	-	-	11,039	\$ 468,865
Parks	122,349	107,359	48,167	-	6,950	\$ 284,825
Irrigation	101,253	87,940	13,200	-	10,355	\$ 212,748
Sanitation	104,704	302,276	-	-	7,622	\$ 414,602
Water	1,365,789	871,879	3,634,142	343,250	75,692	\$ 6,290,752
Sewer	1,751,775	1,914,275.00	7,742,167	2,633,970	128,246	\$ 14,170,433
GRAND TOTALS	\$ 8,638,701	\$ 4,994,310	\$ 20,183,735	\$ 3,096,430	\$559,015	\$37,472,191

Section 3. That this ordinance shall become effective upon its passage and publication as required by law.

PASSED BY THE COUNCIL this 16th day of August, 2022.

APPROVED BY THE MAYOR this 16th day of August, 2022.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Barber made the motion to move to adopt Bill No. 694 as Ordinance No. 1209. Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

PUBLIC HEARING – TO CONSIDER FORGONE RESOLUTION NO. 12-22:

This being the time and place published for the consideration of Resolution No. 12-22, the Chair called the public hearing open at 5:41 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Mr. Hyatt appeared before Council to speak of the proposed resolution. Idaho Code 63-802(1)(f) was adopted in the legislature requiring that cities publish a notice and pass a resolution if taking the forgone amount to be used in future years. The notice for this hearing was published on August 4th and August 11th. The forgone amount for FY2023 is \$159,640; this is the 3% increase the City did not take for the upcoming fiscal year's budget.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:45 p.m.

RESOLUTION NO. 12-22

The clerk read Resolution No. 12-22 in full as follows:

RESOLUTION NO. 12-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JEROME, IDAHO, RESERVING THE FORGONE AMOUNT FOR FISCAL YEAR 2023 FOR POTENTIAL USE IN SUBSEQUENT YEARS AS DESCRIBED IN IDAHO CODE §63-802, et al.

WHEREAS, Idaho Code §50-235 empowers the city council of each city to levy taxes for general revenue purposes; and,

WHEREAS, Idaho Code §50-1002 requires the city council of each city in the State of Idaho to pass a budget, referred to as an annual appropriation ordinance; and,

WHEREAS, Idaho Code §63-802 sets limitations on all taxing district budget requests on the amount of property tax revenues that can be used to fund programs and services; and,

WHEREAS, Idaho Code §63-802(1)(a) allows each taxing entity to increase property tax budget amounts by a maximum of 3%, plus an amount calculated based on the value of both new construction and annexation added during the previous calendar year, plus an amount for forgone taxes; and,

WHEREAS, Idaho Code §63-802(1)(f) requires that the City adopt an annual resolution to reserve additional forgone amount in order to utilize that amount in subsequent years; and,

WHEREAS, the City has met the notice and hearing requirements in Idaho Code §63-802(1)(f) to reserve the current year's increase in the forgone amount; and,

WHEREAS, the City intends to reserve \$159,640 of its current year's increase in allowable forgone amount.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF JEROME, IDAHO, that \$159,640 of the current year's allowable increase in its forgone amount is reserved and included in the City's total forgone balance for potential use in subsequent years.

PASSED by the CITY COUNCIL on the 16th day of August,2022.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Barber made the motion to approve forgone Resolution No. 12-22. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

PUBLIC HEARING – TO CONSIDER UTILITY FEE INCREASES, SANITATION:

This being the time and place published for the consideration utility fee increases, the Chair called the public hearing open at 5:46 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Mr. Hyatt spoke of Resolution No.'s 13-22, 14-22 and 15-22. No. 13-22 is recommended with an increase in the sanitation rate from \$8.12 to \$8.57 per sanitation cart per customer, and an increase from \$2.04 to \$2.22 for additional carts. He explained the City's contract with PSI requires the increase based off of 100% of the Consumer Price Index (approximately 8% for the new fiscal year).

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:51 p.m.

RESOLUTION NO. 13-22

The clerk read Resolution No. 13-22 in full as follows:

RESOLUTION NO. 13-22

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF JEROME, IDAHO, RESCINDING RESOLUTION NO. 18-19, AND ADOPTING NEW RATES FOR THE RESIDENTIAL SANITATION SERVICES WITHIN THE CITY OF JEROME.

WHEREAS, the City of Jerome is under agreement with PSI Waste Systems for sanitation services for the residential customers residing within the City of Jerome's corporate limits; and

WHEREAS, the present rate is less than what the City needs to provide for sufficient resources in the sanitation fund and to charge fees in accordance with the current FY 2021-2025 PSI Sanitation Contract rate schedule; and

WHEREAS, Jerome Municipal Code 8.04.050 provided for the adoption of a rate schedule for the collection of garbage and rubbish by resolution;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Jerome, Idaho as follows:

Section 1. Resolution No. 18-19 is rescinded in its entirety.

Section 2. That there is hereby adopted and established a schedule of rates for the collection of sanitation within the City of Jerome, Idaho, as follows:

- a.) Increase the fee from \$8.12 to \$8.57 per residence, not requiring more than one (1) pick-up per week.
- b.) Increase the fee from \$8.12 to \$8.57 for each apartment, mobile home or manufactured home, not requiring more than one (1) pick-up per week.
- c.) Increase the fee for additional sanitation receptacles from \$2.04 to \$2.22.

Section 3. The rates for all other users not specified shall be remain in accordance with that certain schedule of September 21, 1965, as amended, adopted in accordance with Ordinance #399, which said schedule remains on file in the office of the City Clerk.

Section 4. This revised rate schedule shall be effective the 1st day of October 2022, and shall be billed commencing with the first billing cycle following said date.

Section 5. The deposit charge of \$15.00 per household, residence or other unit using sanitation services was established with the passage of Resolution 01-11. Said deposit shall stand as security for payment of accrued monthly charges and shall be returned in full upon proof of all outstanding charges for said service having been paid. Provided, however, that said deposit shall, in any event, be returned to the user upon timely payment in full of all sanitation collection user charges for twelve (12) consecutive months.

PASSED BY THE COUNCIL this 16th day of August, 2022.

SIGNED BY THE MAYOR this 16th day of August, 2022.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 13-22. Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

PUBLIC HEARING – TO CONSIDER UTILITY FEE INCREASES, WATER AND SEWER:

This being the time and place published for the consideration utility fee increases, the Chair reopened the public hearing 5:53 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Mr. Hyatt stated Resolution No. 14-22 describes increases in the water fees. In FY2023, staff anticipates an operating shortfall of approximately \$215,000. The water user fees and operating base rate will both increase by 10%; a public hearing is required for any rate increase, which exceeds 5%. The water usage fee will increase to \$1.72 per 100 cubic feet per household and the base rate for operation and maintenance costs will increase to \$5.73 (a total increase per month per user of \$1.94 for a household of four). A household's actual bill will depend upon the water usage. Upon inquiry by Mayor Davis, Mr. Hyatt stated projections may be impacted if the amount of water used increases (increased watering, for example).

Regarding Resolution No. 15-22, Mr. Hyatt stated there is a \$354,000 deficit in the wastewater fund for FY2023 and staff recommends an overall 12% increase in operating revenues. He explained that 9% is shifted from the debt service reserve funds; the balance of \$4.6 million is the result of a combination of lower interest rates/reduced terms and delayed debt service payments required at the beginning of debt issuance in 2013. This shift will also avoid passing an entire 12% increase to customers. The remaining 3% will result in an increase of \$.67 per month per household.

There was no testimony in favor, neutral nor in opposition to the considerations. There being no further testimony to be heard, the Chair declared the public hearing closed at 5:58 p.m.

RESOLUTION NO. 14-22

The clerk read Resolution No. 14-22 in full as follows:

RESOLUTION NO. 14-22

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING CONFLICTING RESOLUTIONS, ADOPTING NO CHANGE TO THE WATER SERVICE BASE RATE FOR DEBT SERVICE RESERVE AND THE WATER SERVICE BASE RATE FOR CAPITAL RESERVE, AND AN INCREASE TO THE WATER SERVICE BASE RATE FOR OPERATING RESERVE, ALL AS AUTHORIZED BY JEROME MUNICIPAL CODE 13.24.035(D), AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jerome owns a domestic water system by which residents of the city of Jerome and some surrounding areas are delivered domestic water; and

WHEREAS, the City of Jerome has undergone a review of its domestic water rates and has determined that the existing rates need to be modified to provide sufficient revenues to defray the costs of the repair, maintenance and operation of the domestic water system; and

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. All resolutions in conflict with this resolution are hereby repealed.

SECTION 2. The Jerome Municipal Code 13.24.035(d) allows for future rate changes by resolution duly passed by a majority of the full City Council.

SECTION 3. The volume water rate shall be one dollar and ~~fifty-seven~~ seventy-two cents (\$1.72) per one hundred (100) cubic feet of water consumed, to be billed monthly.

SECTION 4. The monthly base rate to be used exclusively for the payment of all debt service of the water fund shall be four dollars and thirty-one cents (\$4.31); the monthly base rate to be used exclusively for the payment of capital projects of the water fund shall be eight dollars and eight cents (\$8.08); and the monthly base rate to be used exclusively for the payment of operation and maintenance costs of the water fund shall be ~~five dollars and twenty-one cents (\$5.21)~~ five dollars and seventy-three cents (\$5.73).

The foregoing rates shall be based on a three-fourths inch (3/4") diameter water connection equivalent. Basic rates for all other services different than three-fourths (3/4") inch diameter water connection shall be calculated by the following formula:

$$\text{Monthly Base Rate} = 1.778 \times \text{BR} \times \text{D}^2$$

Where: BR = The standard base rate for a 3/4 –inch diameter water connection;

D = Diameter of water connection in inches.

Base Rates			
	Debt Service	Capital Reserve	Operating Reserve
¾" Meter	\$ 4.31	\$8.08	\$ 5.73
1" Meter	\$ 7.66	\$ 14.37	\$ 10.19
1 ½" Meter	\$ 17.24	\$ 32.32	\$ 22.93
2" Meter	\$ 30.65	\$ 57.46	\$ 40.76
3" Meter	\$ 68.97	\$129.30	\$ 91.71
4" Meter	\$122.61	\$229.86	\$163.04
6" Meter	\$275.87	\$517.18	\$366.83

SECTION 5. Surcharge Base Rates. The monthly surcharge base rate to be used exclusively for the payment of all debt service of the water fund shall be four dollars and sixty-one cents (\$4.61); the monthly surcharge base rate to be used exclusively for the payment of capital projects of the water fund shall be eight dollars and sixty-five cents (\$8.65); and the monthly surcharge base rate to be used exclusively for the payment of operation and maintenance costs of the water fund shall be ~~five dollars and fifty-seven cents (\$5.57)~~ six dollars and thirteen cents (\$6.13).

The foregoing rates shall be based on a three-fourths inch (¾") diameter water connection equivalent. Basic rates for all other services different than three-fourths (¾") inch diameter water connection shall be calculated by the following formula:

$$\text{Monthly Base Rate} = 1.778 \times \text{BR} \times D^2 \times 1.07$$

Where: BR = The standard base rate for a ¾ –inch diameter water connection;

D = Diameter of water connection in inches.

Surcharge Base Rates			
	Debt Service	Capital Reserve	Operating Reserve
¾" Meter	\$ 4.61	\$8.65	\$ 6.13
1" Meter	\$ 8.20	\$ 15.37	\$ 10.90
1 ½" Meter	\$ 18.45	\$ 34.59	\$ 24.53
2" Meter	\$ 32.80	\$ 61.49	\$ 43.61
3" Meter	\$ 73.80	\$138.35	\$ 98.13
4" Meter	\$131.19	\$245.95	\$174.45
6" Meter	\$295.19	\$553.39	\$392.51

SECTION 6. This resolution shall be in effect upon passage and approval of the Mayor and Council.

PASSED BY THE COUNCIL this 16th day of August, 2022.

SIGNED BY THE MAYOR this 16th day of August, 2022.

By:
/s/ David M. Davis
David M. Davis, Mayor

ATTEST:
/s/ Bernadette Coderniz
Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 14-22. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

RESOLUTION NO. 15-22

The clerk read Resolution No. 15-22 in full as follows:

RESOLUTION NO. 15-22

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME, IDAHO, REPEALING CONFLICTING RESOLUTIONS, INCREASING THE CURRENT OPERATING USAGE RATE FEE AND REALLOCATING A PORTION OF DEBT SERVICE BASE FEE AS AUTHORIZED BY JEROME MUNICIPAL CODE 13.20.060, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Jerome provides utility for domestic wastewater services; and

WHEREAS, effective October 1, 2013, the City of Jerome adopted an increase to provide sufficient revenues to defray the costs of the repair, maintenance and operation of the domestic wastewater system; and

WHEREAS, effective September, 2017, the City of Jerome adopted Resolution 16-17 that provided detailed allocation of the wastewater base rate fees; and

WHEREAS, the City of Jerome desires to reallocate the debt service portion of the current Wastewater Base Rate Fee toward the current wastewater usage fee and formally illustrate all base rates in order to segregate into established debt service and capital reserve accounts; and

WHEREAS, the City of Jerome desires to increase the current wastewater usage fee which increase includes a 3% rate increase and additional 9% revenue shift from the above debt service reallocation;

BE IT THEREFORE RESOLVED, by the Mayor and Council of the City of Jerome as follows:

SECTION 1. All resolutions in conflict with this resolution are hereby repealed.

SECTION 2. The Jerome Municipal Code 13.20.060 allows for future rate changes by resolution duly passed by a majority of the full City Council.

SECTION 3. The sewer use rates are hereby established as follows:

Surcharge - Class 1 -- Residential, Low Strength Commercial/Light Industrial (Wastewater Strength Classification Based on Biochemical Oxygen Demand Plus Total Suspended Solids Strength of 0-450 mg/L)							
Water Meter Size	0.75"	1"	1.5"	2"	3"	4"	6"
Base Monthly Fee	\$34.54	\$61.40	\$138.16	\$245.63	\$552.65	\$982.49	\$2,210.61
(Portion that is Debt Service)	\$23.46	\$41.72	\$93.86	\$166.85	\$375.43	\$667.43	\$1,501.72
(Portion that is Capital Reserve)	\$11.08	\$19.68	\$44.31	\$78.77	\$177.22	\$315.06	\$708.89
Usage Fee per 100 cubic feet	\$3.36	\$3.36	\$3.36	\$3.36	\$3.36	\$3.36	\$3.36

Surcharge - Class 2- Medium Strength Commercial (Wastewater Strength Classification Based on Biochemical Oxygen Demand Plus Total Suspended Solids Strength of 450-600 mg/L)							
Water Meter Size	0.75"	1"	1.5"	2"	3"	4"	6"
Base Monthly Fee	\$43.17	\$76.76	\$172.71	\$307.03	\$690.81	\$1,228.12	\$2,763.26
(Portion that is Debt Service)	\$29.33	\$52.14	\$117.32	\$208.58	\$469.29	\$834.29	\$1,877.17
(Portion that is Capital Reserve)	\$13.85	\$24.62	\$55.38	\$98.45	\$221.52	\$393.82	\$886.10
Usage Fee per 100 cubic feet	\$5.07	\$5.07	\$5.07	\$5.07	\$5.07	\$5.07	\$5.07

Surcharge - Class 3 - High Strength Commercial (Waste Strength Classification Based on Biochemical Oxygen Demand Plus Total Suspended Solids Strength of 600-800 mg/L)							
Water Meter Size	0.75"	1"	1.5"	2"	3"	4"	6"
Base Monthly Fee	\$51.82	\$92.12	\$207.25	\$368.44	\$828.98	\$1,473.75	\$3,315.94
(Portion that is Debt Service)	\$35.20	\$62.56	\$140.78	\$250.27	\$563.12	\$1,001.09	\$2,252.46
(Portion that is Capital Reserve)	\$16.62	\$29.55	\$66.47	\$118.17	\$265.86	\$472.66	\$1,063.47
Usage Fee per 100 cubic feet	\$6.77	\$6.77	\$6.77	\$6.77	\$6.77	\$6.77	\$6.77

Surcharge - Class 4 - High Strength Commercial (Waste Strength Classification Based on Biochemical Oxygen Demand Plus Total Suspended Solids Strength of 800-1000 mg/L)							
Water Meter Size	0.75"	1"	1.5"	2"	3"	4"	6"
Base Monthly Fee	\$60.45	\$107.46	\$241.79	\$429.84	\$967.15	\$1,719.36	\$3,868.58
(Portion that is Debt Service)	\$41.07	\$73.00	\$164.25	\$292.00	\$657.00	\$1,168.00	\$2,628.00
(Portion that is Capital Reserve)	\$19.38	\$34.46	\$77.54	\$137.84	\$310.15	\$551.36	\$1,240.58
Usage Fee per 100 cubic feet	\$8.42	\$8.42	\$8.42	\$8.42	\$8.42	\$8.42	\$8.42

Surcharge - Class 5 - High Strength Commercial (Waste Strength Classification Based on Biochemical Oxygen Demand Plus Total Suspended Solids Strength of 1000-1500 mg/L)							
Water Meter Size	0.75"	1"	1.5"	2"	3"	4"	6"
Base Monthly Fee	\$69.08	\$122.82	\$276.33	\$491.26	\$1,105.30	\$1,964.99	\$4,421.23
(Portion that is Debt Service)	\$46.93	\$83.43	\$187.71	\$333.71	\$750.86	\$1,334.86	\$3,003.42
(Portion that is Capital Reserve)	\$22.15	\$39.39	\$88.61	\$157.55	\$354.45	\$630.13	\$1,417.80
Usage Fee per 100 cubic feet	\$11.44	\$11.44	\$11.44	\$11.44	\$11.44	\$11.44	\$11.44

C. Where a customer can demonstrate that the purpose of an oversized meter is for irrigation or fully consumptive uses, then the City Administrator has the authority to bill based on the

theoretical meter size that would be necessary for servicing just the non-consumptive potable usage based on the adjustment schedule below. Such a modification would be subject to review if at a later date additional data suggested that a larger meter would be needed.

1. For meters > 1” – Actual meter sizes can be reduced according to the following adjusted sizes:
 - Use 1” wintertime equivalent meter size for flows less than 1032 CF (a one inch meter is 1.78 times the area of a ¾ inch meter. $1.78 \times 580 = 1032$)
 - Use 1.5” wintertime equivalent meter size for flows between 1032 and 2320 CF (a two inch meter is 4 times the area of a ¾ inch meter. $4 \times 580 = 2320$)
 - Use 2.0” wintertime equivalent meter size for flows between 2320 and 4125 CF
 - Use 3.0” wintertime equivalent meter size for flows between 4125 and 9280 CF
2. For all single family residential use a wintertime equivalent meter size of ¾”.

For industrial users with high wastewater strength (400+ mg/L), high flows (generally 10,000+ gallons per day), and/or unique wastewater characteristics as determined by the city administrator or his/her designee, the base monthly fee will be determined based on an Equivalent Residential Unit (ERU) as calculated utilizing the formula below. The usage fee will be per the user class above based on Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS), unless a higher rate is justified based on unique wastewater characteristics or impacts to the city’s collection and treatment systems.

$$\text{ERUs} = \text{Flow} \times 0.00135 + \text{BOD} \times 0.164 + \text{TSS} \times 0.0324 + \text{Phos} \times 0.39$$

Flow = Average daily flow (gallons/day)

BOD = Average Biochemical Oxygen Demand (pounds/day)

TSS = Average Total Suspended Solids (pounds/day)

Phos = Average Phosphorous load (pounds/day)

For larger industries with individual discharge permits with the city, the city may negotiate with the industry to develop a monthly base fee based on the equivalent residential units permitted and a usage fee that is based on flow and wastewater strength (including biochemical oxygen demand, total suspended solids, and phosphorous).

SECTION 4. This resolution shall be in effect upon passage and approval of the Mayor and Council.

PASSED BY THE COUNCIL this 16th day of August, 2022.

SIGNED BY THE MAYOR this 16th day of August, 2022.

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Barber made the motion to pass Resolution No. 15-22. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

PUBLIC HEARING – STAUFFER ESTATES SUBD. II PHASE II FINAL PLAT:

This being the time and place published to consider a request from Cook Realty, Inc. for approval on a residential final plat for Stauffer Estates Subdivision No. II, Phase II described as a portion of the west half of the Northwest quarter of Section 17, Township 8 South, Range 17 East, Boise Meridian, Jerome County, Idaho, the Chair called the public hearing open at 6:05 p.m. and briefly reviewed the procedures that will be followed.

Staff Presentation:

Ms. Covcic appeared before council regarding the final plat presented. She spoke of the public hearing before the Planning and Zoning Commission (P&Z) in January 2021 for the Stauffer Estates II Subdivision preliminary plat; in its entirety, the subdivision includes 164 single family lots and three common area lots. A public hearing was held before City Council in March 2021 for Phase I of the project. The property is zoned Residential 2 and includes a minimum lot size of approximately 5,000 square feet. Ms. Covcic stated the final plat reflects the remainder of the property for Stauffer Estates Subdivision No. 2 that was not included in the final plat of Stauffer Estates II Phase I. Phase II will include the remaining 153 residential lots and one (1) common area lot for irrigation pond and pump station. She noted that all streets will be dedicated to the public and will be constructed with curb, gutter and sidewalk. A pressurized irrigation system will be used through the existing Northside Canal Company water shares that will be transferred to the City. An extension request of the final plat will be presented later in the meeting.

Applicant Testimony:

Rex Harding with TD&H Engineering, 161 5th Avenue S., Twin Falls, appeared on behalf of Cook Realty and reiterated the approval of the preliminary plat by the P&Z in January 2021 and the approval by the City Council of Phase I of the final plat in March 2021. He stated it is economically wise to plat the subdivision and then develop in phases; the layout remains the same as the preliminary plat which was originally approved. Mr. Harding explained the Phase I final plat was recorded in November 2021 although approved in March 2021. An extension will be requested through November 2023. He noted the pressurized irrigation system is in place and operational; it has been used for irrigating the farm ground and will continue to do so until the homes are completed.

There was no testimony in favor, neutral nor in opposition to the consideration. There being no further testimony to be heard, the Chair declared the public hearing closed at 6:11 p.m.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the August 2, 2022 regular meeting
2. Approve GO Refunding Bond Series 2020 #5 in the amount of \$59,908.70
3. Approve Sewer & Water Bond payments in the total amount of \$1,293,537.30

4. Approve Starr Corp payment for the Police Station project in the amount of \$239,545.35
5. Monthly Department Reports
6. Approve Claims

Accu Sales/Keller Kustoms \$390.00, Amazon Capital Services \$296.40, Andersons Inc \$476.64, Angel's Construction \$112.84, Anthony Gratzner \$80.80, Applied Concepts Inc. \$4,215.00, B & R Bearing \$102.09, Badger Meter \$788.54, Bekir Alajbegovic \$121.41, Boise Office Equipment \$705.13, Boot Barn \$150.00, Brian Ahrens \$71.60, B-Z Plumbing \$23.05, Caliber Collision Centers \$1,500.00, Canyonside Towing Inc. \$80.00, Cdw Government Inc. \$676.88, Center Point Large Print \$91.68, Century Link \$1,352.14, Centurylink Business Services \$473.76, Chase Paymenttech \$2,138.74, Cintas Corporation \$42.12, City of Jerome \$553,829.09, College of Southern Idaho \$3,080.00, Colton Hoffman \$37.43, Con Paulos Inc. \$158.69, Culligan Soft Water Service \$174.50, D & B Supply \$933.44, Dewitt Diesel Inc \$3,760.85, Dig Line Inc \$217.55, Ednetics Inc \$76.73, Electrical Contractors of ID \$30,015.13, Emergency Responders Health \$865.00, Ergon Asphalt & Emulsions Inc \$90,626.43, Esmeralda Chavez \$100.00, Farmore of Idaho \$679.40, Fastenal Company \$4,981.08, Ferguson Enterprises Inc. \$1,824.65, First Federal Bank \$59,908.70, Floyd Lilly Co \$21.85, Fred Kenyon Repair Inc. \$359.50, Freedom Electric Inc. \$746.66, Freedom Mailing Services Inc \$2,234.70, Frontier Precision \$914.37, Garrett & Company Inc \$680.93, Gary's Windshields Inc \$585.00, Gem State Paper & Supply \$302.54, Gem State Welder's Supply \$822.80, Go-Fer It Express \$360.00, Greatamerica Financial Services \$165.00, Guillermo Garcia \$100.00, H.D.Fowler \$6,985.01, Hach Company \$186.04, Hanson Janitorial Supply Inc. \$63.95, Harvey's Office Plus \$203.97, Heglar Creek Electric LLC \$7,478.10, High Desert Bobcat \$1,428.02, Home Depot Credit Services \$312.35, Hometown Roofing LLC \$16,093.45, Hydro Specialties Company \$9,946.45, ID Electric Motor Service Inc \$2,601.86, Idaho Construction Supply \$172.13, Idaho Department of Enviro Quality \$7,259.28, Idaho Materials and Construction \$753.89, Idaho Power Co. \$96,679.89, Idaho State Police \$1,825.00, Ingram Book Company \$285.29, Intermountain Gas Company \$1,033.32, Interstate Battery System ID \$273.90, Intl Institute of Muni Clerks \$175.00, Jerome 20/20 \$20,000.00, Jerome City Water Department \$10,538.72, Jerome Printshop \$109.00, Jimenez Auto Repair LLC \$477.00, J-U-B Engineers Inc. \$3,900.00, Keller Associates Inc \$19,429.14, Kenworth Sales Company \$399.80, Les Schwab Tire Centers Inc \$4,916.42, Lexisnexis Risk Solutions \$30.00, Lhtac \$600.00, Lifeloc Technologies \$2,080.21, Linda Mecham \$145.75, Magic Valley Hydraulics & Repair LLC \$273.51, Magic Valley Labs \$11,585.75, Master Muffler \$79.95, Matthew Bender & Co Inc. \$558.99, McHugh Bromley PLLC \$902.54, Mike's Repair \$555.66, Minert & Associates Inc. \$90.00, Mountain View Spraying Inc \$72.00, Mountainland Supply Company \$367.27, Mower Office Systems \$99.98, Munimetrix Systems Corp. \$89.98, Mwi Veterinary Supply \$50.88, Napa Auto Parts \$834.22, New Tech Security Inc. \$250.00, Oclc Inc. \$1,926.00, Overdrive \$2,500.00, Pacificsource Administrators \$2,000.00, Papa Tophi's Entertainment \$60.00, Park Place Technologies LLC \$3,234.60, Peterson's Reliable Electric \$444.50, Pinnacle Technologies \$570.00, Pipeco \$225.58, Prescott & Craig \$97.55, Productivity Plus Account \$582.00, Pro-Flame Inc \$22.98, Project Mutual Telephone \$322.94, Psi Environmental Services Inc \$22,568.14, Pumpteck LLC \$2,347.57, Quadiant Finance Usa Inc \$1,940.00, Region Iv Development Assn \$1,450.00, Rexel Usa Inc \$229.21, Ridley's Food & Drug \$843.57, Road Work Ahead Const. Supply Inc. \$833.50, Rocky Mountain Boiler Inc \$13,090.00, Roy Northway \$104.90, Samantha Verret \$75.00, Sawtooth Veterinary Services \$228.00, Signed Sealed & Delivered \$61.28, Silversky Inc - Dept 106071 \$2,899.72, Skaggs Companies Inc. \$462.40, Something More \$191.09, Southern Idaho Solid Waste \$3,642.40, Starr Corp \$239,545.35, Tacoma Screw Products Inc \$94.05, Thatcher Company \$16,736.88, Times News \$287.11, TLC Rental \$125.00, T-Mobile \$390.58, Tore Up \$25.00, Traffic Safety Supply Co Inc \$508.66, Treasure Valley Coffee Inc. \$205.68, Trojan UV \$5,176.62, Tumbleweed Press Inc \$447.44, U.S. Bank Equipment Finance \$475.39, Underwood Recycling \$94.38, Urgent Care of Jerome - Billing Dept \$300.00, Us Bank Credit Card \$8,641.42, USA Bluebook \$5,669.94, Valley Wide Cooperative \$45,388.07, Verizon Wireless \$3,466.21, Walker Sand &

Gravel \$39,986.04, Watts Hydrolic and Steam Store \$500.00, Western States Equipment \$11,394.47, Western Waste Services \$1,904.83, Williams Meservy & Larsen LLP \$12,856.42, Xpress Bill Pay \$1,215.10, Young Ford Inc \$37,981.68, Zions First National Bank \$1,293,537.32.

Councilman Barber made the motion to approve the consent calendar as presented. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

STAUFFER ESTATES EXTENSION REQUEST:

Ms. Covic reviewed the plat approvals again and stated the application for Phase II was received in June 2022. The developer began construction of the Phase I development prior to recording the final plat. Once construction was complete, the Phase I final plat was recorded in November 2021. Ms. Covic referenced Jerome Municipal Code and stated applicants have one year to submit final plats after preliminary plat approval, and there is a one-year time span in between development of consecutive contiguous segments (phases in this case). Due to the lapse in time between Phase I and Phase II, an extension request is required. Ms. Covic referenced the letter submitted by TD&H Engineering requesting an additional extension to record the Phase II final plat by November 2023. Upon inquiry by Mayor Davis, Ms. Covic explained that, based on the Phase I final plat approval in March 2021, Phase II would have had a final plat recording date in March 2022.

Councilman Barber made the motion to approve the extension for the Stauffer Estates II Phase II Final Plat. Second to the motion was made by Councilman Craig. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

STAUFFER ESTATES SUBDIVISION II PHASE II FINAL PLAT:

Upon inquiry by Councilman Barber, Mr. Harding stated the subdivision will be lit with street lights at intersections with potential mid-block lights on longer streets along with porch lights based on the agreement with the City.

Councilman Barber made the motion to approve the final plat for Stauffer Estates II Phase II subdivision conditional upon staff review and approval of the construction drawings. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

AUTHORIZE MAYOR TO SIGN GRANT AGREEMENT WITH LHTAC:

Ms. Covic stated the Local Highway Technical Assistance Council (Lhtac) announced the 2022 Children Pedestrian Safety Program in April; the application period opened in April 2022 with a deadline of June 8, 2022. She noted Senate Bill 1359 created an additional \$210 million for local transportation projects, \$10 million of that amount for the Children Pedestrian Safety Program. The maximum award available is \$250,000 with no match required and project completion by December 9, 2023. Staff submitted the rehabilitation of W. Avenue I for the grant (between S. Birch and S. Lincoln) and requested \$242,287 to assist in covering project costs. The project itself includes replacing pavement, widening portions of the roadway and installing

curb, gutter and sidewalk. The grant will allow for the completion of the entire project, which will result in significant cost savings to the City. Construction will begin in February 2023. Upon inquiry by Councilman Barber, Mr. Williams stated the grant for E. Main was authorized through the Transportation Alternative Program. Upon inquiry by Councilman Craig, Mr. Carpenter stated sidewalks will be placed on both sides of the road. Mayor Davis noted the W. Avenue I project was to be completed this year but with the grant, it will be slightly delayed. Mr. Carpenter stated staff will determine the best time to bid this project. Mr. Williams commended Ms. Covcic and Mr. Carpenter for gathering the information and submitting the application on short notice.

Councilman Barber made the motion to approve Mayor Davis to sign the Grant Agreement with Local Highway Technical Assistance Council (LHTAC) for the recently awarded \$242,287 Children Pedestrian Safety Program grant to improve West Avenue I. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Craig, Councilman Barber, Councilman Peterson, and Councilman Johnson. **NAYS:** None.

DEPARTMENT REPORTS:

Mr. Williams provided an update on the new police department building. There were no bids received for concrete, steel, asphalt nor roll-up blinds when the project was initially bid out. The Starr Corporation (CM/GC) rebid these items and got no bids for concrete or roll-up blinds so they bid on those items themselves and there will be cost savings from their allowance. One bid was received for steel which came in under the \$200,000 allowance. The CM/GC will wait on bidding out for asphalt until the construction environment is better.

A large fuel tank was discovered on the southeast corner of the parking lot to the west of the building, and Mr. Williams stated it will take work to get the fuel tank removed and have soils tested and/or replaced if contaminated. Meanwhile, a lot of work is getting done on the interior portion of the building, and the contractor will offer periodic tours of the building to Council.

Mr. Williams spoke of the mutual aid the Jerome City Fire Department has been giving on the fire near Salmon, ID. An engine was assigned to assist with the helicopter take-off and landing zone with two crew members. An extension was requested and the exchange of crew members will take place; every two weeks the department gets a rental fee for Engine 101, and costs incurred by crew members while deployed are being covered. He noted that Chief Harrison confirmed the City still has adequate coverage.

The Jerome High School fundraiser games will take place on Friday at 7:00 p.m. between the football team, JHS alumni and First Responders.

ADJOURNMENT:

There being nothing further to discuss, Mayor Davis adjourned this August 16, 2022 regular meeting of the Jerome City Council at 6:28 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Coderniz, City Clerk