

November 2, 2021

This regular meeting of the Jerome City Council was called to order by Mayor Davis at 5:30 p.m. While council chambers were open to the public, the meeting was also held by teleconference and the public was encouraged to continue with social distancing. The video conference was conducted via Zoom and was made available to all members of the public in a format that allowed all participants to hear the meeting, including all deliberations by members of the Council and other speakers addressing the council, whether in person or via virtual connection, and to comment if so desired, all of which was noted in the agenda, email, and notices at council chambers and on the city's website.

Present: Mayor David M. Davis, Councilman Robert Culver, Councilman Chris Barber , Councilman Jason Peterson and Councilman Brent "Oop" Johnson.

Also present were staff members: City Clerk Bernadette Coderniz, City Administrator Mike Williams, City Attorney Ted Larsen, City Engineer Tyson Carpenter, Public Works Director Brian Ahrens, Building Official Dave Richey, Wastewater Lead Supervisor Brad Henry, IS Director Carlos Hernandez, Finance Director Ross Hyatt, Accounting and Budget Manager Lori McCrae, Library Director Linda Mecham, Planning and Zoning Manager Ida Clark, Human Resources Manager Esmeralda Chavez, Fire Chief Mike Harrison and Police Chief Dan Hall.

PLEDGE OF ALLEGIANCE:

Mayor Davis led the audience in recitation of the pledge of allegiance.

INVOCATION:

An invocation was given by Reverend Dale Metzger of the Jerome First Presbyterian Church.

CONSENT CALENDAR:

Those items contained in the consent calendar are as follows:

1. Approve the minutes of the October 19, 2021 regular meeting

Councilman Culver made the motion to approve the consent calendar as presented. Second to the motion was made by Councilman Barber. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Johnson, Councilman Peterson, and Councilman Culver. **NAYS:** None.

ORDINANCE NO. 1203, BILL NO. 688 – JMC TITLE 13 UPDATES, 3rd READING

Councilman Culver made the motion to suspend the rules pertaining to the reading of the ordinance in full and direct the clerk to read Bill No. 688 once by title only to constitute the third and final reading. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Johnson, Councilman Peterson, and Councilman Culver. **NAYS:** None.

The clerk read Bill No. 688 by title only to constitute the third and final reading. The ordinance in full is as follows:

**ORDINANCE NO. 1203
BILL NO. 688**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF JEROME REVISING TITLE 13 CHAPTER 13.04 AND CHAPTER 13.18 OF THE JEROME MUNICIPAL CODE REGULATING WASTEWATER SYSTEM USER REGULATIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Title 13 Chapter 13.18 of the Jerome Municipal Code is in need of revisions and updates to comply with updates to federal and state regulations promulgated by the Idaho Department of Environmental Quality; and

WHEREAS, primary oversight of the City of Jerome's Publicly Owned Treatment Works (POTW) has recently changed from the US Environmental Protection Agency (EPA) to the Idaho Department of Environmental Quality (DEQ), municipal code updates are required to reflect that change in primacy; and

WHEREAS, the City of Jerome's POTW National Pollutant Discharge Elimination System (NPDES) Permit is now regulated by DEQ, an Idaho Pollutant Discharge Elimination System (IPDES) Permit is required and through the process of obtaining an IPDES Permit certain insufficiencies in the City of Jerome's wastewater system user ordinance were noted and updates are required to obtain the IPDES Permit required to operate Jerome's POTW;

IT IS THEREFORE ORDAINED by the Mayor and the City Council of Jerome, Idaho, as follows:

Section 1. Jerome Municipal Code Section 13.04.010 shall be amended as follows:

...

~~INDUSTRIAL USER: Any user connected to the city's wastewater treatment facility which meets or exceeds one or more of the following criteria:~~

- ~~—A. A flow rate of 0.025 million gallons per day during any one day or a flow that will average over 0.025 million gallons per day for a monthly period.~~
- ~~—B. A five (5) day BOD discharge rate exceeding thirty (30) pounds in any one day.~~
- ~~—C. A TSS discharge rate exceeding thirty (30) pounds in any one day.~~

A source of indirect discharge of effluent into the POTW by means of pipes, conduits, pumping stations, force mains, constructed drainage ditches, surface water intercepting ditches, and all constructed devices and appliances appurtenant thereto. This term includes Federal, State, and local facilities as part of the regulated community, and shall not include "domestic user."

Section 2. Jerome Municipal Code Section 13.18.030 shall be amended as follows:

13.18.030: DEFINITIONS:

Unless a provision explicitly states otherwise, the following terms and phrases, as used in this chapter, shall have the meanings hereinafter designated:

...

APPROVAL AUTHORITY: ~~The regional administrator of EPA region 10.~~ The Idaho Department of Environmental Quality (DEQ).

...

BEST MANAGEMENT PRACTICES (BMP): The term Best Management Practices or BMPs means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Jerome Municipal Code 13.18.100. BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal or drainage from raw materials storage.

...

GRAB SAMPLE: A sample which is taken from a waste stream on a onetime basis without regard to the flow in the waste stream and without consideration of time. A sample consisting of either a single discrete sample or individual samples collected over a period of time not to exceed 15 minutes. The grab sample should be representative of the wastewater conditions at the time of sample collection. The sample volume depends on the type and number of analyses to be performed.

...

INTERFERENCE: A discharge which alone or in conjunction with a discharge or discharges from other sources, either a) inhibits or disrupts the POTW, its treatment processes or operations; b) inhibits or disrupts its sludge processes, use or disposal; or c) is a cause of a violation of the city's ~~NPDES~~ IPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder (or more stringent state or local regulations): section 405 of the clean water act; the solid waste disposal act (SWDA), including title II commonly referred to as the resource conservation and recovery act (RCRA); any state regulations contained in any state sludge management plan prepared pursuant to subtitle D of the SWDA; the clean air act; the toxic substances control act.

...

PASS-THROUGH: A discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the city's ~~NPDES~~ IPDES permit (including an increase in the magnitude or duration of a violation).

Section 3: Jerome Municipal Code Section 13.18.040 shall be amended as follows:

13.18.040: ABBREVIATIONS:

The following abbreviations have the designated meanings:

...

DEQ - Idaho Department of Environmental Quality

...

IPDES - Idaho Pollutant Discharge Elimination System

Section 4: Jerome Municipal Code Section 13.18.050 shall be amended as follows:

13.18.050. CONFIDENTIAL INFORMATION:

Information and data on a user obtained from reports, surveys, wastewater discharge permit applications, wastewater discharge permits, and monitoring programs, and from city inspection and sampling activities, shall be available to the public without restriction, unless the user specifically requests, and is able to demonstrate to the satisfaction of the city, that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets under applicable state law. When requested and demonstrated by the user furnishing a report that such information should be held confidential, the portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the ~~NPDES~~ IPDES program or pretreatment program, and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other "effluent data" as defined by 40 CFR section 2.302 will not be recognized as confidential information and will be available to the public without restriction.

Section 5: Jerome Municipal Code Section 13.18.100 shall be amended as follows:

13.18.100: PROHIBITED DISCHARGE STANDARDS:

...

B. Specific Prohibitions: No user shall introduce or cause to be introduced into the POTW the following pollutants, substances, or wastewater:

...

10. Wastewater which imparts color which cannot be removed by the treatment process, such as, but not limited to, dye wastes and vegetable tanning solutions, which consequently imparts color to the treatment plant's effluent, thereby violating the city's ~~NPDES~~ IPDES permit. Color (in combination with turbidity) shall not cause the treatment plant effluent to reduce the depth of the compensation point for photosynthetic activity by more than ten percent (10%) from the seasonably established norm for aquatic life;

...

17. Any substance which will cause the POTW to violate its ~~NPDES~~ IPDES and/or other disposal system permits;

...

20. Any hazardous wastes as defined in ~~rules published by the state~~ IDAPA 58.01.05 "Rules & Standards for Hazardous Waste" or in EPA rules at 40 CFR part 261;

Section 6: Jerome Municipal Code Section 13.18.110 shall be amended as follows:

13.18.110: FEDERAL CATEGORICAL STANDARDS:

The national categorical pretreatment standards as amended and promulgated by EPA pursuant to the act and as found at 40 CFR Chapter I, subchapter N, parts 405-471 are applicable to all users and are hereby incorporated and shall be enforceable under this chapter.

Section 7: Jerome Municipal Code Section 13.18.120 shall be amended as follows:

13.18.120: STATE REQUIREMENTS:

State requirements and limitations on discharges to the POTW contained in, “Rules Regulating the Idaho Pollutant Discharge Elimination System Program” as amended and promulgated by DEQ, and as found at IDAPA 58.01.25, shall be met by all users which are subject to such standards ~~in any instance in which they are more stringent than federal requirements and limitations or those in this chapter or in other applicable ordinances~~ and are hereby incorporated and shall be enforceable under this chapter.

Section 8: Jerome Municipal Code Section 13.18.130 shall be amended as follows:

13.18.130: LOCAL LIMITS:

The following pollutant limits are established to protect against pass through and interference. No person shall discharge wastewater containing in excess of the following daily maximum allowable discharge limits:

0.186	mg/l arsenic
0.260	mg/l cadmium
3.103	mg/l chromium
3.37	mg/l copper
0.65	mg/l cyanide
0.43	mg/l lead
0.002	mg/l mercury
2.17	mg/l nickel
0.24	mg/l silver
1.48	mg/l zinc

These apply at the point where the wastewater is discharged to the POTW (end of the pipe). All concentrations for metallic substances are for "total" metal unless indicated otherwise. The city administrator may impose mass limitations in addition to (or in place of) the concentration-based limitations above. Where a user is subject to a categorical pretreatment standard and a local limit for a given pollutant, the more stringent limit or applicable pretreatment standard shall apply.

Section 9: Jerome Municipal Code Section 13.18.170 shall be amended as follows:

13.18.170: PRETREATMENT FACILITIES

Users shall provide necessary wastewater treatment as required to comply with this chapter and shall achieve compliance with all applicable pretreatment standards and requirements set out in this chapter within the time limitations specified by the EPA, ~~the state~~ the DEQ, or the city administrator, whichever is more stringent. Any facilities required to pretreat wastewater to a level acceptable to the city shall be provided,

operated, and maintained at the user's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the city for review, and shall be acceptable to the city before construction of the facility. The review of such plans and operating procedures will in no way relieve the user from the responsibility of modifying the facility as necessary to produce an acceptable discharge to the city under the provisions of this chapter.

Section 10: Jerome Municipal Code Section 13.18.370 shall be amended as follows:

13.18.370. CONTENTS:

Wastewater discharge permits shall include such conditions as are reasonably deemed necessary by the city administrator to prevent pass-through or interference, protect the quality of the water body receiving the treatment plant's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW.

A. Wastewater discharge permits must contain the following conditions:

...

3. ~~Applicable pretreatment standards and requirements, including any special state requirements.~~ Effluent limits, including Best Management Practices, based on applicable general Pretreatment Standards in 40 CFR 403, categorical Pretreatment Standards, local limits and State and local law;

4. Self-monitoring, sampling, reporting, notification and record keeping requirements, including an identification of pollutants to be monitored (including the process for seeking a waiver for a pollutant neither present nor expected to be present in the Discharge in accordance with § 403.12(e)(2), or a specific waived pollutant in the case of an individual control mechanism), sampling location, sampling frequency, and sample type, based on the applicable Pretreatment Standards in 40 CFR 403, categorical Pretreatment Standards, local limits and State and local law; and submittal of technical reports, compliance schedules, and record keeping requirements. These requirements shall include an identification of pollutants to be monitored, sampling location, sampling frequency, and sample type based on federal, state, and local law;

...

B. Wastewater discharge permits may contain, but need not be limited to, the following conditions:

...

Section 11: Jerome Municipal Code Section 13.18.400. shall be amended as follows:

13.18.400: Modification:

The City administrator may modify the wastewater discharge permit for good cause including, but not limited to, the following:

...

B. To address significant alterations or additions to the user's operation, processes, or wastewater volume or character since the time of wastewater discharge permit issuance.

The administrator may deny or condition new or increased contributions of pollutants, or changes in the nature of pollutants to the POTW by Industrial Users where such contributions do not meet the Pretreatment Standards and Requirements or where such contributions would cause the POTW to violate its NPDES permit;

...

Section 12: Jerome Municipal Code Section 13.18.530 shall be amended as follows:

13.18.530 NOTIFICATION OF SIGNIFICANT PRODUCTION CHANGES AND NOTIFICATION OF CHANGES AT AN SIU FACILITY:

Any user operating under a wastewater discharge permit incorporating equivalent mass or concentration limits shall notify the city within two (2) business days after the user has a reasonable basis to know that the production level will significantly change within the next calendar month. Any user not providing a notice of such anticipated change will be required to comply with the existing limits contained in its wastewater discharge permit.

In addition to the foregoing notification of production changes, all SIUs must immediately notify the POTW of any changes at an SIU Facility that may affect the potential for a slug discharge. Such notification is sufficient grounds for the POTW to reevaluate the notifying SIU's need for a slug control plan or any other actions the POTW deems necessary to prevent slug discharges.

Section 13: Jerome Municipal Code Section 13.18.540 shall be amended as follows:

13.18.540: HAZARDOUS WASTE NOTIFICATION

A. Required; Content:

1. Any user that is discharging more than fifteen kilograms (15 kg) of hazardous wastes as defined in 40 CFR 261 (listed or characteristic wastes) in a calendar month or any facility discharging any amount of acutely hazardous wastes as specified in 40 CFR 261.30(d) and 261.33(e) is required to provide a onetime notification in writing to the city, EPA ~~region 10 office~~ Regional Waste Management Division Director, of waste and chemicals management director, and to the hazardous materials bureau (Idaho department of health and welfare) Idaho Department of Environmental Quality. Any existing user exempt from this notification shall comply with the requirements contained herein within thirty (30) days of becoming aware of a discharge of fifteen kilograms (15 kg) of hazardous wastes in a calendar month or any discharge of acutely hazardous wastes to the city sewer system.

Such notification shall include:

- a. ~~A.~~ The name of the hazardous waste as set forth in 40 CFR part 261;
- b. ~~B.~~ The EPA hazardous waste number; and
- c. ~~C.~~ The type of discharge (continuous, batch, or other).

2. ~~D.~~ If an industrial user discharges more than one hundred kilograms (100 kg) of such waste per calendar per month to the sewer system, the notification shall also contain the following information to the extent it is known or readily ~~available~~ ascertainable to the industrial user:

- a. ~~1.~~ An identification of the hazardous constituents contained in the wastes,
- b. ~~2.~~ An estimation of the mass and concentration of such constituents in the waste streams discharged during that calendar month, and
- c. ~~3.~~ An estimation of the mass of constituents in the waste streams expected to be discharged during the following twelve (12) months.

B. Exception for Self-Monitoring:

These notification requirements do not apply to pollutants already reported under the self-monitoring requirements.

Whenever the EPA publishes final rules identifying additional hazardous wastes or new characteristics of hazardous waste, a user shall notify the city of the discharge of such a substance within ninety (90) days of the effective date of such regulations.

In the case of any notification made under this section, an industrial user shall certify that it has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical.

Section 14: Jerome Municipal Code Section 13.18.560 shall be amended as follows:

13.18.560. NONCOMPLIANCE REPORTING:

If sampling performed by a user indicates a violation, the user shall notify the city within ~~twenty four (24) hours~~ eight (8) hours of becoming aware of the violation. The user shall also repeat the sampling within five (5) days and submit the results of the repeat analysis to the city within thirty (30) days after becoming aware of the violation. Where the City has performed the sampling and analysis in lieu of the user, the City must perform the repeat sampling and analysis unless it notifies the User of the violation and requires the User to perform the repeat analysis. Resampling ~~except the user~~ is not required to resample if:

- A. The city performs sampling at the user at a frequency of at least once per month, or
- B. The city performs sampling at the user between the time when the user performs its initial sampling and the time when the user receives the results of this sampling.

Section 15: Jerome Municipal Code Section 13.18.590 shall be amended as follows:

13.18.590. RECORD KEEPING:

Users subject to the reporting requirements of this chapter shall retain, and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this chapter, including documentation associated with Best Management Practices, and any additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements. Records shall include the date, exact place, method, and time of sampling and the name of the person(s) taking the samples; the dates analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses. These records shall remain available for a period of at least three (3) years. This period shall be automatically extended for the duration of any litigation concerning the user or

POTW, or where the user has been specifically notified of a longer retention period by the city administrator.

Section 16: Jerome Municipal Code Section 13.18.610 shall be amended as follows:

All pollutant analyses, including sampling techniques, shall be performed in accordance with the techniques prescribed in 40 CFR part 136, unless otherwise specified in an applicable categorical pretreatment standard. If 40 CFR part 136 does not contain sampling or analytical techniques for the pollutant in question, sampling and analyses must be performed in accordance with procedures approved by the EPA and DEQ.

Section 17: Jerome Municipal Code Section 13.18.920 shall be amended as follows:

13.18.920. CRIMINAL PROSECUTION:

A. A user which has willfully or negligently violated any provision of this chapter, a wastewater discharge permit, or order issued hereunder, or any other pretreatment standard or requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than one thousand dollars (\$1,000.00) per violation, per day, or imprisonment for not more than ~~one year~~ 180 days, or both.

B. A user which has willfully or negligently introduced any substance into the POTW which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of at least one thousand dollars (\$1,000.00) and/or be subject to imprisonment for not more than one year 180 days. This penalty shall be in addition to any other cause of action for personal injury or property damage available under state law.

C. A user which knowingly made any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to this chapter, wastewater discharge permit, or order issued hereunder, or who falsified, tampered with, or knowingly rendered inaccurate any monitoring device or method required under this chapter shall, upon conviction, be punished by a fine of not more than one thousand dollars (\$1,000.00) per violation per day, or imprisonment for not more than ~~one year~~ 180 days, or both.

~~D. In the event of a second conviction, a user shall be punished by a fine of not more than one thousand dollars (\$1,000.00) per violation per day, or imprisonment for not more than five (5) years, or both.~~

Section 18: Jerome Municipal Code Section 13.18.1100 shall be amended as follows:

13.18.1100: UPSET:

...

C. A user who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:

...

3. The user has submitted the following information to the POTW and treatment plant operator within ~~twenty four (24) hours~~ eight (8) hours of becoming aware of

the upset (if this information is provided orally, a written submission must be provided within 5 days):

- a. A description of the indirect discharge and cause of noncompliance;
- b. The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and
- c. Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.

...

Section 19: Jerome Municipal Code Section 13.18.1110 shall be amended as follows:

13.18.1110: PROHIBITED DISCHARGE STANDARDS:

A user shall have an affirmative defense to an enforcement action brought against it for noncompliance with the prohibitions in subsections 13.18.100A and 13.18.100B3 through B7 of this chapter if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause pass-through or interference and that either: a) a local limit exists for each pollutant discharged and the user was in compliance with each limit directly prior to, and during, the pass-through or interference; or b) no local limit exists, but the discharge did not change substantially in nature or constituents from the user's prior discharge when the city was regularly in compliance with its ~~NPDES~~ IPDES permit, and in the case of interference, was in compliance with applicable sludge use or disposal requirements.

Section 20: This ordinance shall become effective upon its passage and publication as required by law.

PASSED BY THE COUNCIL this 2nd day of November, 2021.

SIGNED BY THE MAYOR this 2nd day of November, 2021.

CITY OF JEROME, IDAHO

By:

/s/ David M. Davis

David M. Davis, Mayor

ATTEST:

/s/ Bernadette Coderniz

Bernadette Coderniz, City Clerk

Councilman Culver made the motion to adopt Bill No. 688 as Ordinance No. 1203. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Johnson, Councilman Peterson, and Councilman Culver. **NAYS:** None.

2021 MASTER TRANSPORTATION PLAN:

Mr. Carpenter introduced the 10-year Master Transportation Plan (“plan”) to Council and spoke of the process in which it was developed. A few years ago, a grant was awarded to complete the plan and a consultant was selected to begin work. Due to COVID and the inability to collect accurate data the work was somewhat delayed. Once schools resumed and traffic patterns returned to normal, the data was collected for the plan including traffic movement, and the information was gathered to develop the plan. A technical advisory committee was created to gather community input, and Mr. Carpenter expressed appreciation to the committee for their efforts along with comments from members of the public. The draft plan was put together and contents were reviewed, and Mr. Carpenter is presenting the plan for adoption. He briefly spoke of contents of the plan including the purpose, goals and objectives of the plan, and existing and future conditions (policies, traffic levels, population, etc.). The plan includes a 1.1% population growth rate, and Mr. Carpenter stated the current Comprehensive Plan and Land Use are considered in the plan in terms of growth (i.e. what areas are more likely to be residential and industrial).

Mr. Carpenter reviewed a map with current planned or proposed projects, including the Main Street sidewalk project underway and the West Avenue I project. There are also smaller Americans with Disabilities Act (ADA) ramp projects that are included on the map. A map with existing and future functional classifications was also shown to Council which identified local, collector, and arterial roads along with future roads that may be needed as the City grows. Mr. Carpenter stated the map is helpful when new developments are proposed and takes into consideration access, transportation and traffic movement. Access management guidelines are also included in the new plan for safety concerns, and Mr. Carpenter stated that the City does not currently have any policy or ordinance in place to support roadway access. He spoke of businesses along S. Lincoln and four to five lanes of traffic with safety concerns. Upon inquiry by Mayor Davis regarding arterial roads, Mr. Carpenter explained the minimum access spacing requirements and dangers.

Extensive discussion ensued regarding the plan’s contents and current roadways. Topics of the discussion included: roadway classifications and minimum access spacing identified in the plan; unsafe access to residential lots from an arterial road; existing commercial lots and shared access; access guidelines and exceptions; site distance and minimum corner clearance; recommended driveway storage length (i.e. shopping center space where people get on and off a road without blocking traffic); this plan as a component of the City’s Comprehensive Plan; the effectiveness of this plan when preparing the annual budget and applying for grants; design standards for roadway designs; traffic volumes and level of services based on data collected (data can be found on page 11 of the plan); existing volume capacity, safety and intersection improvements; speed concerns on East Main Street and the lack of jurisdiction without Idaho Transportation Department (ITD) approval; speed studies on Main Street; intersection delays and levels of service summaries for specific high-traffic intersections; bridges (Jerome has one bridge longer than 20 feet in length within its jurisdiction); other modes of transportation (i.e. pathways, public transportation and truck routes); the City’s existing truck route; continued installation of sidewalks throughout town and street circulation (map shown); success with obtaining Transportation Alternative Program (TAP) grants; a need for connections for trucks without going through the center of town; the fact that the truck route is not always used; the potential for truck routes outside of town; challenges with getting trucks to their destination in an efficient manner; updating this plan as needed with other routes and away from downtown, and the need for more discussions; demand and needs analysis including public involvement and traffic

safety/crash data; safety grant probability based on crash and fatality numbers; road safety audits; pavement maintenance and roadway evaluations; chip seal schedules and fluctuations; crack filling schedules, funding and crew availability; routine and preventative maintenance, and equipment replacement costs; added roads that have not yet been chip sealed; the capital improvement plan with projects and potential funding sources identified but not ranked by priority; a short-term list of projects expected to be developed within the next one to five years; an implementation plan to seek outside funding for projects; and, existing plans, policies and planned projects.

Councilman Culver made the motion to adopt the 2021 Master Transportation Plan by J-U-B Engineers. Second to the motion was made by Councilman Peterson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Johnson, Councilman Peterson, and Councilman Culver. **NAYS:** None.

CONTRACT AWARD TO ELECTRICAL CONTRACTORS, INC:

Mr. Carpenter stated that the contractor for the tennis courts, Renner Sports, is installing the courts and providing the lighting but they need an electrical contractor for the lighting work. This agreement will allow the lighting equipment to be provided under the grant and contract with Renner Sports. Upon inquiry by Mayor Davis, Mr. Carpenter stated the funds will come from the parks capital outlay fund. He further stated that public works staff have done a lot of good work at the site (grading, gravel prep work, etc.).

Councilman Culver made the motion to approve a contract award to Electrical Contractors of Idaho, INC. for the Shepherds Park Tennis Court Lighting Project for a lump sum of \$22,392.00. Second to the motion was made by Councilman Johnson. After consideration, the motion passed unanimously by the following vote: **AYES:** Councilman Barber, Councilman Johnson, Councilman Peterson, and Councilman Culver. **NAYS:** None.

COUNCIL REPORTS:

Councilman Barber stated that the Main Treat Trunk or Treat has grown exponentially with the increased number of attendees this year.

DEPARTMENT REPORTS:

Mr. Williams spoke of congestion issues at Horizon Elementary School. The school, along with the Jerome Police Department, has developed an alternate traffic plan to help alleviate congestion along Tiger Drive. He was there this afternoon with Chief Hall and stated that the new plan appears to be working, and an illustration of the plan was shown to Council. Training will be needed with parents to show where they need to be lined up, and Chief Hall stated that he commended the efforts put forth by Officer Bennett, the School Resource Officer, and Horizon staff in collaborating to find a solution to the problem. Upon inquiry by Mayor Davis, Chief Hall stated there were several parents involved with directing traffic in both the waiting area and on the street. Upon inquiry by Councilman Peterson regarding congestion at the new school coming in, Mr. Williams stated there will be pre-development meetings. However, congestion will depend on the number of parents taking children to school. Brief discussion ensued regarding children walking versus getting driven to school and parents needing to be part of the solution for the congestion issues. Mr. Williams stated that once the new traffic plan has been assessed

further he will report back to Council. Concrete will be poured tomorrow at the tennis courts, and Mr. Williams stated the post tension is ready with the project coming along nicely. The police department building is fully gutted inside and the next step is to examine the building and complete the design. Mr. Williams requested volunteers to help install lights at the parks on Veteran's Day and Friday beginning at 9:00 a.m. He also spoke of an issue at the Stinker Station on West Main and staff efforts to help alleviate their issue (driveway entrance issues) by offering solutions. Mr. Williams concluded with speaking of issues at the Wastewater Treatment Plan involving the plugging of membranes at a rapid rate; he stated staff has done a tremendous job in keeping the plant running without incurring violations. Staff has been working with the local industries to find chemicals to treat the problem.

Chief Hall briefly spoke of the evacuation at the high school last Friday and stated he was pleased with the police staff and staff at Jerome High School working together. He also expressed appreciation for support given by other law enforcement within the City and public works staff.

Chief Harrison reminded everyone of the Coats for Kids giveaway on Saturday, November 6th; approximately 800 coats will be given out to the community.

ADJOURNMENT:

There being nothing further to discuss, Mayor Davis adjourned this November 2, 2021 regular meeting of the Jerome City Council at 6:44 p.m.

By:

Mayor David M. Davis

Attest:

Bernadette Coderniz, City Clerk