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Zoning Amendment Application Checklist

An application for amendments to Title 17 shall be filed with the administrator by a property owner or a person who has existing interest in property within the area proposed to be changed or affected by said amendment. At a minimum, the application shall contain the following information:

- Name, address and phone number of applicant
- Legal description of property
- Description of existing land use
- Present zoning district
- Description of proposed use
- Proposed zoning district
- Vicinity map at a scale approved by the administrator showing property lines, thoroughfares, existing and proposed zoning and such other items as the administrator may require
- Statement on how the proposed amendment relates to the comprehensive plan, availability of public facilities and compatibility with the surrounding area